

**CITY OF FALCON HEIGHTS**  
Regular Meeting of the City Council  
City Hall  
2077 West Larpenteur Avenue

**AGENDA**  
January 28, 2026 at 7:00 P.M.

- A. CALL TO ORDER:
- B. ROLL CALL: GUSTAFSON\_\_\_ MAY\_\_\_ MOGEN \_\_\_  
MIELKE \_\_\_ WASSENBERG\_\_\_  
STAFF PRESENT: LINEHAN\_\_\_
- C. APPROVAL OF AGENDA
- D. PRESENTATION
  - 1. Presentation by the State Fair Task Force - Final Report to City Council
- E. APPROVAL OF MINUTES:
  - 1. December 22, 2025 City Council Special Meeting Minutes
  - 2. January 7, 2026 City Council Special Workshop Meeting Minutes
  - 3. January 14, 2026 City Council Regular Meeting Minutes
- F. PUBLIC HEARINGS:
- G. CONSENT AGENDA:
  - 1. General Disbursements through 1/23/26: \$265,425.03  
Payroll through 1/15/26: \$22,567.15  
Wire Payments through 1/15/26: \$153,563.10
  - 2. Approval of Resolution 26-07 Accepting Donation from Falcon Heights/Lauderdale Lions Club
  - 3. Approval of Resolution 26-08 Appointing Mark Miazga to the Planning Commission
  - 4. Approval of Resolution 26-09 Appointing Erica Bjelland to the Environment Commission
  - 5. Approval of Resolution 26-10 Appointing Naomi Loud Heinsch to the Parks and Recreation Commission
  - 6. Approval of Resolution 26-11 Declaring the Public Works F-250 as Surplus to Sell to Purple Wave Auction
  - 7. Approval of the City of Falcon Heights 2026 Pay Equity Report Submission
- H. POLICY ITEMS:
  - 1. Consideration of Resolution 26-12 Affirming Community Values and Stewardship of Community Resources Amidst Immigration Enforcement Operations
  - 2. Appointment of Acting Mayor

I: INFORMATION / ANNOUNCEMENTS:

J: COMMUNITY FORUM:

*Please limit comments to 3 minutes per person. Items brought before the Council will be referred for consideration. Council may ask questions for clarification, but no council action or discussion will be held on these items.*

K: ADJOURNMENT:

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## ITEM FOR DISCUSSION

<b>Meeting Date</b>	January 28, 2026
<b>Agenda Item</b>	Presentation D1
<b>Attachment</b>	State Fair Task Force – Final Report
<b>Submitted By</b>	Jack Linehan, City Administrator

<b>Item</b>	State Fair Task Force Report
<b>Description</b>	<p>The current State Fair Task Force 2.0 was convened in 2024 and met monthly to provide recommendations to the City Council to improve the resident experience around the Minnesota State Fair.</p> <p>In 2025, Pay-by-mobile parking was implemented on select streets, and one resident permit was mailed to each eligible household, with a second available upon request. The program generated a surplus of \$49,000, which was transferred to the general fund to reduce the 2026 tax levy. In a post-fair survey, residents widely credited the parking program and ambassadors for calmer and safer streets during the fair.</p> <p>Members from the Task Force will be present at the meeting to share their findings and future recommendations.</p>
<b>Budget Impact</b>	N/A
<b>Attachment(s)</b>	<ul style="list-style-type: none"> <li>• State Fair Task Force – Final Report</li> </ul>
<b>Action(s) Requested</b>	Staff recommends that the Falcon Heights City Council discuss the recommendations of the State Fair Task Force and consider a motion to adopt the report.

# Falcon Heights State Fair Task Force 2024–2025

## Final Report

### Executive Summary

- The State Fair Task Force 2.0 was convened in 2024 and met monthly to provide recommendations to the City Council to improve the resident experience around the State Fair.
- To measure the success of recommendations, an annual post-State Fair survey has been conducted to gather feedback. The results show the resident experience during the 2025 State Fair improved significantly across safety, traffic and parking metrics. Visibility of police patrols rose, parking enforcement was adequate, and traffic was much less of a problem. Most respondents felt that their neighborhoods were safe.
- Pay-by-mobile parking was implemented on select streets, and one hang tag was mailed to each eligible household
- The program raised enough revenue to cover the city's costs, and generated a surplus of \$49,000 which was transferred to the general fund. The transfer allowed for a 2% reduction of the property tax levy for 2026.
- In survey results, residents widely credited the parking program and ambassadors for calmer and safer streets during the Fair.
- The State Fair Task Forces recommends continuing the program, with clearer signage and continued transparency on program costs and revenue.

### Acknowledgements:

State Fair Task Force 2.0 was charged to continue work through December 31, 2025. The following individuals volunteered many hours to help improve community safety during the busiest time of year for our city:

- Ross Allard
- Tom Baldwin (2025)
- Tom Brace
- Ricé Davis
- Alice Hausman (2024-2025)
- Jennifer Johnson (Secretary)
- Georgiana May
- Mona McGarhwaite (Chair)
- Jennifer Paulus

- Nicole Porter (Vice Chair)
- Tom Prather
- Paula Mielke (Council Liaison)
- Jack Linehan (Staff Liaison)

## **Background and Charge (2024 – 2025)**

The City continued the State Fair Task Force 2.0 in 2024-2025 to:

- Improve resident quality of life impacted by fair-related activity.
- Sustain positive neighbor/partner relations.
- Consider equity impacts across all residents (renters, seniors, minority populations).
- Sunset deadline was December 31, 2025, unless extended (council extended to January 31, 2026).

The policy directives in the January 2024 report from the previous task force included an emphasis on clearer parking regulations, licensing of commercial lots, and codifying the administrative manual items for enforceability.

## **Task Force Accomplishments (2023 – 2025)**

To equitably address quality of life, traffic safety, access for emergency vehicles, and parking compliance during the State Fair we:

- Continued to build relationships with State Fair leadership, including an agreement for the State Fair to provide and empty 25 garbage cans.
- Worked with District 10 Council for a more coordinated approaches to neighborhood safety during the Minnesota State Fair.
- Developed State Fair Resource Guide for residents which includes parking information and nightly grandstand fireworks schedule.
- Restricted parking to one side of the street in Northome and Northeast Quadrant.
- Expanded resident permit parking and created resident only parking zones.
- Worked collaboratively to address parking concerns for all residents, including seniors, renters and those with disabilities. These values were taken into consideration for each parking decision.
- Improved signage for no parking and permit parking.
- Made a clear and easier to understand map of parking regulations citywide.
- Marked stop signs, alleys and driveways to reduce access violations.
- Doubled fine for parking violations during the State Fair.
- Implemented pedicab registration ordinance to allow for better enforcement of safety regulations.

- Researched and implemented pay-by-mobile on-street parking and parking ambassador programs.
- Developed a survey to gain feedback from residents and reviewed the results as a body to develop future recommendations.

## **Evaluation of the 2025 Pay-by-Mobile Parking Program**

In 2025 the city implemented a pay-by-mobile parking program. The two primary goals of the program were to create safer streets and to generate revenue to offset the city's expenses during the fair. Paid parking was introduced to most east-west streets in the Northome and Northeast Quadrant neighborhoods. ParkMobile provided signage and tools to collect parking fees. Hangtag parking permits were mailed to households in the affected area to allow residents to park at no charge in their neighborhood and transfer the permit easily between vehicles. Temporary parking ambassadors were hired to provide assistance to visitors, support SAPD with parking enforcement and be a consistent presence in the neighborhood during peak parking hours.

The program proved successful on both goals. \$49,000 was generated above the program expenses. This net revenue represents significant non-tax income for the city and these funds were used to offset the 2026 levy. In the future, such revenue could be invested in the Capital Project Fund and proceeds used to decrease street repair assessments or to fund other capital improvement projects. The State Fair Task Force survey results indicated that residents enjoyed safer streets. 89% felt that they were safe in their neighborhoods, a 25% increase over previous years; 72% felt that traffic was less of a problem than in previous years. Written comments, also indicated that the parking ambassadors were friendly and helped visitors with the parking program.

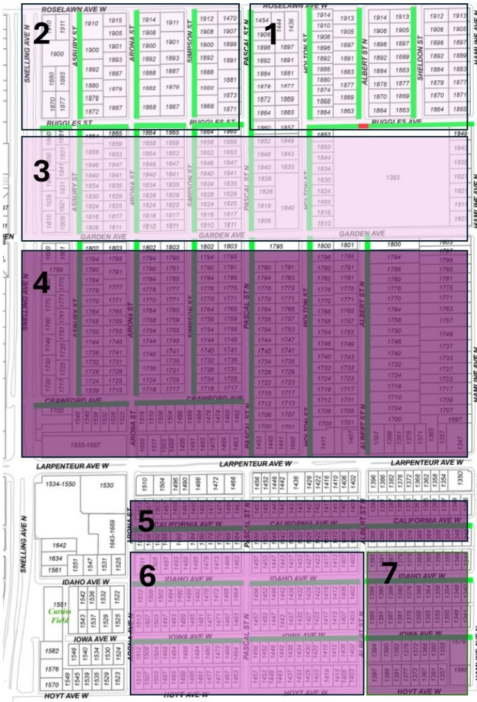
### **What worked:**

- Noticeable reduction in traffic in Northeast and Northome neighborhoods that have historically been impacted by high traffic levels, speeding, and parking violations. Residents reported calmer, safer streets.
- Parking ambassador presence and St. Anthony Police Department coordination supported compliance with the program and a sense of safety.
- Resident parking permits (hangtags) and digital parking permits (by license plates) and zones designated resident-only parking preserved resident access to parking spaces, and allowed for resident gatherings.

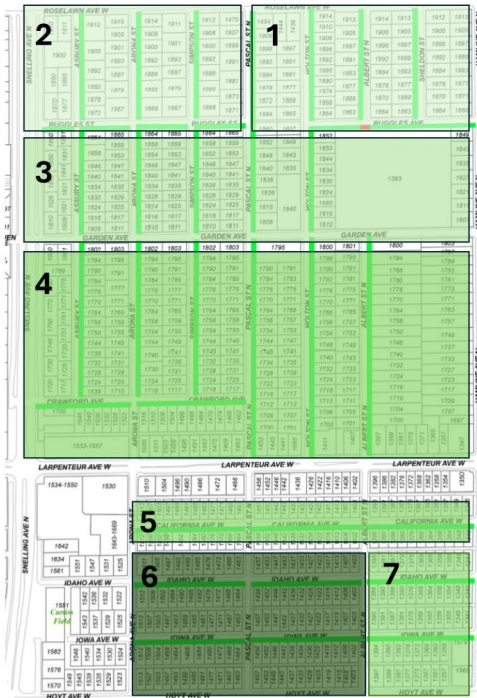
## Parking Utilization Analysis:

- During the the 2025 Minnesota State Fair, members of the State Fair Task Force tracked how parking was utilized in each region of the pay-by-mobile parking program.
- Graphs below show what percentage of available parking spots were used by either residents with a permit or paid customers. If utilization was over 100%, it reflects that all spots were fully utilized, and that there was turnover throughout the day.

### Resident Permit Utilization



### Paid Parking Utilization



Region	Resident parking permit utilization (%)	Paid utilization (%)*
1	6%	5%
2	6	1
3	12	9
4	21	49
5	21	72
6	16	135**
7	22	83

\* Utilization of remaining spaces available after hangtag use.

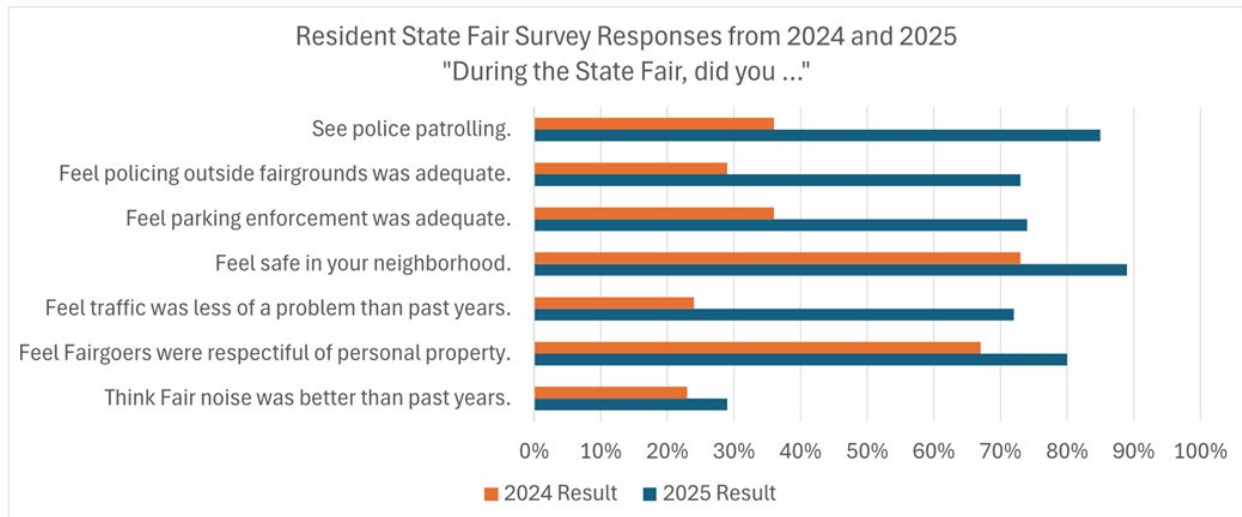
\*\* Turn-over – spaces used more than once.

## **Considerations for further policy exploration:**

- Resident parking permits use may impede paid parking in the areas of highest parking demand (e.g. region 6) and during high-use times such as weekends. Importantly, if additional permits per household were allowed, residents may be competing for street parking near their homes in many areas.
- Results for 2025 showed that, for the most part, residents obtained and used parking permits that fit their needs. Exceptions can be made as needed, so issuing more permits than currently allowed is not recommended.
- Proximity-based and demand-based pricing is unlikely to generate additional revenue and risks may increase traffic and speeding on north/south streets to reach the cheaper parking regions.
- Hourly parking rates in the evenings are unlikely to generate additional revenue because parking utilization is very low after 6 pm. Moreover, additional signage and instructions, as well as possible changes in monitoring patterns, would be required and might be confusing.

## **Comparison: Post State Fair Survey**

An online survey was conducted after the State Fair to assess public opinion on a variety of topics related to the fair. With 195 responses, most metrics analyzed showed significant improvement from 2024 to 2025. More than 70% of residents felt that traffic was less of a problem than in previous years, up from approximately 25% in 2024. The number of residents that reported seeing police patrols during the fair, and that felt policing outside of the fairgrounds and parking enforcement was adequate more than doubled. Nearly 90% of residents felt safe in their neighborhood, up from approximately 75% in 2024. Residents even reported that they felt fairgoers were more respectful of their personal property, and that fairground noise was improved from previous years.



**What to improve in 2026:**

- Signage: ensure every block-face sign includes price and active hours, and a QR code that links to a web-based information page; improve sightlines/placement; consider two-sided signs facing in each direction.
- Communications: publish and post a parking program fact sheet addressing costs and revenues for the city; explore ways of promoting the program such as social media ads, and working with traditional media, community partners, and State Fair to share messaging.
- Pedestrian safety: Explore pedestrian safety control devices; engage partner agencies to improve traffic control at Larpenteur and Fry crossing during peak visitor times.
- Noise: convey resident concerns to State Fair (banner planes, concert volume) and track responses the State Fair receives. We understand that we do not have control over this but feel it necessary to track.

**Final Recommendations (for 2026 season and beyond)**

**1. Continue the Parking Program with strategic improvements**

- Standardize sign content (include \$ price and hours) and placement.
- Continue fixed pricing tied to parking fees charged State Fair parking lots.
- Explore solutions for residents impacted by paid parking areas that do not receive passes (Hoyt/Larpenteur/Snelling Service Drive) and adopt a method to support their parking needs.
- Change the format of resident parking passes to improve visibility (i.e. larger hang tags or window clings) and mail out new permits to the same area for 2026.

Residents will have the option to get a second parking permit by applying and an additional parking code may be available for extenuating circumstances. Consider turnover of residents and limiting parking passes in circulation.

**Deliverables:** Program goals defined by March 2026; 2026 signage plan and new hangtags ordered by June 2026. Letters to residents out by July 15th.

## 2. Evaluate Administrative Citations for non-moving parking violations

- Direct the City Attorney to return options for decriminalizing parking violations via an administrative penalty framework (civil citations), incorporating appeal rights and due-process standards. Administrative citations enable police to prioritize traffic safety and patrol while trained parking enforcement/ambassadors handle non-moving violations.

**Deliverables:** conclude findings by March 2026; draft ordinance and fine schedule in April 2026; Council consideration by May/June 2026.

## 3. Finalize the Commercial Parking Lot License process

- Advance the draft license ordinance to adoption.
- Ordinance to include: hours, noise/litter controls, traffic/queuing plan; on-site management; ADA compliance; incident log; and enforcement provisions tied to license renewal.

**Deliverables:** final ordinance language to Council by April 2026; application materials ready by May 2026; outreach to affected businesses in June 2026.

- *Note: the need to ensure businesses using third-party parking services are licensed was identified in the 2024 State Fair Task Force report.*

## 4. Improve Cell Service

- Request a portable cell tower be placed at Curtiss Field during the State Fair. A temporary tower in the city would improve cell service and would improve safety. It will be utilized by parking ambassadors, visitors and residents.

**Deliverables:** Send out requests to carriers by March 2026 and finalize by June 2026.

## 5. Establish Joint Powers Agreement with State Fair

- A Joint Powers Agreement would guarantee funds for policing during the State Fair and would allow us to better address safety hot spots such as the Larpenteur/Fry crossing.

**Deliverables:** Connect with State Fair in January 2026 and present to City Council.

#### **6. Codify State Fair Administrative Manual items into City Code**

- Convert recurring manual practices (e.g., no lawn parking, selling of parking spots or vending in residential districts; allowing only kids' lemonade stands) into ordinance text for transparency and enforceability during fair periods.

**Deliverables:** Draft code amendments by April 2026; adopt by June 2026; publish a consolidated "Resident's State Fair Guide" each July.

#### **7. Improve pay-by-mobile signs for 2026**

- Standard template: "PAID EVENT PARKING — \$25 per day — 8 a.m.–8 p.m.", zone number, call-in option, and resident-permit exceptions where applicable
- Consider placement and visibility such as two-sided signs, sign retroreflectivity, mounting height, and placement clear of foliage.
- Signage for resident only parking should be more prominent and above the height of parked cars.
- Sandwich boards at each corner of impacted streets with the above information, and a QR code that points visitors to web-based information pages that can be translated to other languages.

**Deliverables:** New signage plan and signs by July 2026.

#### **8. Continue a Task Force in "as-needed" format**

- Transition to a standing, as-needed advisory group meeting three times annually (June/July pre-fair plan review; September post-fair debrief; November recommendations). Maintain resident, City Council, and staff liaison participation while preserving community collaboration.

### **2026 Timeline**

- January–February 2026: Present the final report at the January 28, 2026 City Council meeting; convene task force; initiate administrative citation issue paper. Contact Cell Phone providers regarding a temporary tower and start joint powers discussion.
- March 2026: Draft ordinance(s) — admin citations and commercial lot license; sign standards finalized; continue to communicate clear goals of the pay-by-mobile program – improve safety and resident quality of life, and generate new revenue sources that cover city's costs and reduce resident tax burdens.

- April–May 2026: City Council consideration of ordinances; procure signs and finalize zone map. Meeting between City Council and the Fair. Initiate and finalize Joint Powers Agreement.
- June–August 2026: Commercial lot licensing window; publish updated Resident Guide; ambassador hiring/training; website, communications live, hang tags live and contract signed for cell tower.
- August–September 2026: In-season monitoring; post-fair survey launch; after-action debrief.

**Proposed 2026 success metrics (to be tracked and published):**

- Mobility/safety: work with the SAPD to monitor traffic speeds, crash/near-miss events at priority intersections and neighborhoods, calls for service near gates and in neighborhoods.
- Parking compliance: pay-by-mobile transactions, citation volume and resolution time, resident permit usage.
- Equity and access: distribution of citations by area, hardship pass approvals; access of caregivers to unpaid parking; multilingual outreach.
- Resident experience: post-fair survey core question consistency (visibility, enforcement adequacy, safety, traffic) with year-over-year dashboard.

**Conclusion**

- Over the 2024–2025 term, the State Fair Task Force advanced practical, resident-focused solutions to long-standing State Fair impacts. Building on the 2024 report and incorporating 2025 survey findings and meeting deliberations, the Task Force:
  - Implemented and evaluated a pay-by-mobile on-street parking program that contributed to calmer neighborhood streets and improved compliance.
  - The program raised enough revenue to cover the city’s costs, and generated a surplus of \$49,000 which was transferred to the general fund. The transfer allowed for a 2% reduction of the property tax levy for 2026.
  - Coordinated enforcement and ambassador presence, correlating with greater perceptions of safety, policing adequacy, and traffic management in 2025.
  - Identified improvements for 2026; notably, signage that clearly states price and hours, published survey results, and continued improvement in achieving program goals. Other recommendations include regulating commercial parking activity through licensing, adding administrative citations and codifying recurring administrative practices for transparency and consistent application.

- Proposed an “as-needed” advisory group structure that preserves community collaboration.
- Collectively, our work reflects a balanced approach: Protecting neighborhood livability, supporting fairgoer access, and using City resources efficiently. The 2025 results show measurable progress and provide a clear path for continued refinements in 2026.

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**CITY OF FALCON HEIGHTS**  
Special Meeting of the City Council  
City Hall  
2077 West Larpenteur Avenue

**MINUTES**  
December 22, 2025 at 7:00 P.M.

- A. CALL TO ORDER: 7:02 PM
- B. ROLL CALL: GUSTAFSON\_X\_\_ LEEHY\_X\_ MEYER\_X\_\_  
MIELKE\_X\_\_ WASSENBERG\_\_

STAFF PRESENT: LINEHAN\_X\_\_

- C. APPROVAL OF AGENDA

Councilmember Meyer motions to approve the agenda;  
Approved 4-0

- D. PRESENTATION

- E. APPROVAL OF MINUTES:

1. October 23, 2025 City Council Joint Workshop Meeting Minutes with St. Anthony City Council
2. November 12, 2025 City Council Regular Meeting Minutes
3. December 3, 2025 City Council Workshop Meeting Minutes

Linehan and the council discuss minor corrections made to the meeting minutes.

Councilmember Leehy motions to approve the corrected meeting minutes;  
Approved 4-0

- F. PUBLIC HEARINGS:

1. Consideration of Amending the 2026 Fee Schedule Ordinance to Modify 2026 Water & Sewer Rates, 2026 Recycling Rates, Credit Card Minimum Convenience Fees, Permit Fees and Community Garden Fees

Linehan explains that the proposed fee schedule includes an increase of \$0.75 per quarter for storm drainage and sanitary sewer. It also includes a proposed \$1.50 per quarter increase in recycling fees due to an increase in the city's contract with Tennis Sanitation. Residents will see these changes on their water bill. Staff have been working on changing providers to process debit and credit card transactions. They selected Payroc, which will integrate with the City's permit processing software. They charge a 3.50% service fee, with a minimum of \$2.00. The Community Garden plot fee will increase from \$25 per plot to \$30 per plot. Staff also reviewed permit fees and updated them to mirror the City of Little Canada's fees, as Falcon Heights contracts with them for their building inspection services.

Mayor Gustafson opens the public hearing.

Councilmember Meyer motions to close the public hearing by consent.

Leehy recognizes the City's Community Garden program. Meyer appreciates how the fee schedule is designed to offset costs.

Councilmember Leehy motions to approve Ordinance 25-10 and Summary Ordinance 25-10  
Amending Fee Schedule;  
Approved 4-0

G. CONSENT AGENDA:

1. General Disbursements through 12/17/25: \$325,125.34  
Payroll through 12/16/25: \$21,773.93  
Wire Payments through 12/16/25: \$14,500.10
2. Approval of City Licenses
3. Appointment of Campbell Knutson as City Attorney
4. Appointment of Kelly & Lemmons as City Prosecutor
5. Appointment of Creative Planning as City Auditor
6. Appointment of Roseville Assistant City Engineer Erik Henricksen as City Engineer
7. Approval of the Northeast Youth and Family Services Cooperative Service Agreement for 2026
8. Approval of the Tubman Legal Services Cooperative Agreement for 2026
9. Approval to Amend Flexible Benefits Plan for the 2026 IRS Increase in Maximum Reimbursement for Dependent Care Flexible Spending Account
10. Approval of Resolution 25-110 Authorizing an Agreement with The Hartford for Employee Long-Term Disability Coverage Effective January 1, 2026
11. 2026 Polling Place Agreement
12. Approval of Transfer of Surplus Funds from the General Fund to the U of M Les Bolstad Golf Course Redevelopment Capital Fund
13. Approval of 2025 Budget Amendment - Reduction of Transfer from Infrastructure Fund 419 to the 2025 Pavement Management Program Capital Project Fund 424
14. Notification of Social Security Withholding Change for Elected Officials
15. Approval of Pay Voucher #2 to New Look Contracting, Inc. for the Community Park Improvement Project
16. Approval of Public Works' Purchase of a Ford Lighting EV Truck Not to Exceed \$65,000

Linehan notes that item 16 will be pulled because the Ford Lighting EV Truck is being discontinued, and staff would like to further research this.

Mayor Gustafson motions to approve the consent agenda;  
Approved 4-0

H. POLICY ITEMS:

1. Approval of Resolution 25-111 Modifying the Administrative Manual - Section IV Personnel Policy

Linehan notes that the City needs to formally adopt the Minnesota Paid Leave Program and reference the new pay plan that was adopted by the council in the Administrative Manual. Additionally, due to sensitive timing, an issue around holiday hours and overtime calculation was added. Typically, the City follows the Minnesota Department

of Labor & Industry's standard for Minnesota employers. Holiday hours do not count towards hours worked. There have been concerns about this policy amongst employees in the Public Works department, especially during the winter when snow events take place during holidays. The proposed change, approved by the city attorney, in the personnel policy, would have holiday pay count towards an employee's hours, but only for unexpected events that are authorized by supervisors. Other cities in our region offer this language as part of collective bargaining agreements for represented employees. As our work group is not represented, this would represent a good-faith effort to compensate for special callouts. The budget impact is minimal.

Council is in support of the proposal. Meyer wonders about the proposed language. Linehan clarifies that this would not apply to commission meetings, as employees can reasonably plan to modify their work schedule. He adds that the implementation of the Paid Leave program and pay plan have been budgeted for.

Councilmember Meyer motions to approve Resolution 25-111 Modifying the City Of Falcon Heights Administrative Manual – Section Iv – Personnel Policy;  
Approved 4-0

2. Approval of Resolution 25-112 Extending the State Fair Task Force to January 31, 2026

Linehan describes that the State Fair Task Force is requesting an extension of 30 days. It was created with a sunset date of December 31, 2025. As they are finalizing their report, they realized additional time was needed for completion, and they would like to meet one more time in January. They intend to deliver the final report to the City Council at the January 28 meeting. Meyer and Leehy ask about the format of the report. Linehan answers that it will be a report with recommendations for the future.

Councilmember Mielke motions to approve Resolution 25-112 Extending the State Fair Policies and Procedures Review Task Force;  
Approved 4-0

I: INFORMATION / ANNOUNCEMENTS:

Gustafson thanks both departing council members, Leehy and Meyer, for their time serving the community.

Mielke notes that the State Fair Task Force has a long meeting.

Meyer explains the Planning Commission canceled their upcoming meeting, due to it falling on the evening before Christmas Eve.

Leehy shares that the Community Engagement Commission held its Human Rights Day event even though there was a winter storm. They are working on setting up a time to tour and volunteer with interested residents at Every Meal in Roseville. Lastly, they discussed the 2026 calendar and goals.

Linehan notes that the RFP for the Les Bolstad Golf Course officially closed last week. The University will review the responses and determine next steps. Public Works is working on getting ice rinks up and flooded. Electricity was installed at the new shelter at Community Park, but the renovation has slowed down due to the weather. Staff are

working on end-of-year items. A Communications and Administrative Intern will start in the first week of January. Lastly, Council discusses the City's first photo contest.

Meyer shares it's been an honor and a pleasure serving all these years. He had a great time working with other public servants on the Environment and Planning Commissions. Meyer also thanks current and former councilmembers he worked with. He appreciates Linehan and the city staff. He is looking forward to spending time with his family and encourages everyone to consider serving the community.

Leehy has enjoyed the privilege and honor of serving the community in various roles as part-time staff, commissioner, inclusion task force member, and councilmember. She thanks all the staff, former staff, as well as the former mayor and current mayor. Leehy is happy to be a part of the fabric of Falcon Heights.

J: COMMUNITY FORUM:

Former City Administrator Thongvanh thanked Councilmember Leehy for her dedicated service to the community and for supporting him during his tenure. He reflected on the period following the death of Philando Castile, when trust in government was fragile, and described Leehy as a steady and positive presence. He highlighted her leadership in community policing discussions and the strong relationships she built, which helped foster a caring community. Thongvanh expressed his gratitude for her service and shared photos and reflections from that time.

Lastly, Linehan thanks both Meyer and Leehy for their commitment to serving the residents.

*Please limit comments to 3 minutes per person. Items brought before the Council will be referred for consideration. Council may ask questions for clarification, but no council action or discussion will be held on these items.*

K: ADJOURNMENT: 7:50 PM

Councilmembers Leehy and Meyer motion to adjourn the meeting;  
Approved 4-0

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Randall C. Gustafson, Mayor

Dated this 28<sup>th</sup> day of January, 2026

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Jack Linehan, City Administrator

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**CITY OF FALCON HEIGHTS**  
City Council Special Workshop  
Capitol Region Watershed District Community Rooms  
595 Aldine Street, St. Paul, MN 55104

**MINUTES**

Wednesday, January 7, 2026  
8:30 A.M.

A. CALL TO ORDER: 8:31 A.M.

B. ROLL CALL: GUSTAFSON\_\_X\_\_ MAY\_\_X\_\_  
MIELKE\_\_X\_\_ MOGEN\_\_X\_\_ WASSENBERG\_\_X\_\_

STAFF PRESENT: LINEHAN\_\_X\_\_ NELSON\_\_X\_\_

C. POLICY ITEMS:

1. Review Questionnaire Activity

Members of the City Council discussed their answers to a variety of questions about their backgrounds and personal interests, how they would work together, goals they would like to see accomplished, how they preferred to receive information, and what they saw as the top challenges the city faces.

2. 2025 Goal Setting Document - Status Update & Review

This item was tabled for an upcoming workshop.

3. Commission Goals Review

a. Determine Commission Liaison Assignments

Wassenberg says he knows the least about the Community Engagement Commission. May says the Environment Commission has an interest in the Community Garden, which the Parks and Recreation Commission seem to oversee. Wassenberg suggests the name change of the Environment Commission to the Sustainability Commission. May says that it may be a good time to adjust the goals and activities of the CEC so that our rental properties are a priority. Mielke says the CEC is weak at attracting and retaining commissioners. She recommends being consistent in how we advertise openings on commissions in our newsletter.

Mogen heard a couple of months ago that there is a bit of a loss between the CEC and Parks Commission regarding community events. Wassenberg says other commissions may have had an easier time of it because of having more defined activities. He suggests commissions have or write a mission statement. To that, Mogen asks whether the Council defines the mission statement or if the Commission does it.

Gustafson shares that the CEC began as a neighborhood commission with CERT training. It was Falcon Heights' version of Neighborhood Watch. Mielke expounds on it to add that the Block Captain program began first. After 9/11, Neighborhood Liaisons began and CERTS training was an aspect of it. Mielke says she'd be willing to take the Community Engagement Commission if she could revamp and reshape it. May suggests inviting former commissioners to provide input on reshaping the CEC into what it should be.

Mogen sees the Parks Commission as being given a directive from Council. Wassenberg says that they act in an advisory capacity, but there could certainly be more requests from Council and reports to Council. He likes the idea of a workshop with staff and maybe a few members of the commission to add value to the commission.

Linehan asks if the Council would like to see a workshop of this sort from all commissions.

Mogen would like to serve as the Council Liaison to the Planning Commission. May's preference is the Environment Commission. Gustafson adds that the role of the Council Liaison is not to direct the activities of the commission, but to be a conduit. Wassenberg has seen his role as offering ideas during discussion but generally stays out of the debate and tries not to interfere with the decision.

Gustafson asks if anyone would like to be the liaison to the Ramsey County League of Local Governments (RCLLG). Wassenberg and Mogen are both willing and will begin attending meetings.

Mielke would like to be Council Liaison to the Community Engagement Commission.

Gustafson will be Council Liaison to the Parks and Recreation Commission.

Wassenberg will serve as an alternate.

#### 4. Council Standing Rules & Roles Review

Linehan says that the Council formally adopts the Standing Rules at the start of the year, but this is an opportunity to review and to offer any suggestions for edits before then. Wassenberg says that Sikkink's Seven Motion System feels a bit overly formal to what they follow/do. For example, the Council rarely seconds a motion.

Mogen says that even though they may not follow it all of the time, it is nice to have it to fall back on.

Gustafson says that it would be helpful to make Sikkink's Seven Motion System Table available at the dais. May says that raising hands and being more formal is not a bad idea. Mogen would be in favor of eliminating "Needs Second" from the table or revising the "yes" to a "no" in that column. Linehan says we do not seek or record a second motion. Council is in favor of removing the "Needs Second" column from the table. Gustafson says we should make it clear that the Council has modified the table. Linehan asks if, beyond the rules, there is anything in the processes or procedures to look at?

May would like to see a more structured agenda so that the amount of time spent on a subject is stated, and so that all come prepared and are able to be heard. Wassenberg feels that the only time a meeting goes long is during policy items, as the Consent Agenda goes relatively quickly. Mogen says that it may be difficult for staff to estimate how much conversation will be needed for each item. Instead, Mogen says that maybe the meeting is naturally set to adjourn at 8:30 unless the majority would like to continue.

Mielke says that all can agree that they would like to see a more efficient meeting. Linehan says that where we can find consensus is that we want to hear each other, but to also keep meetings efficient. He asks if this is for all meetings, or specific to public hearings or workshops, for example. Linehan adds that how we do workshops is a little different than some.

Linehan asks if the Council would like to consider doing workshops before the meetings. Pros: It gives you a hard stop because you have to end it, you get one Wednesday back per month, but you also gain one workshop meeting by making it two short meetings rather than one long. Cons: Not everyone can make it earlier in the evening to begin at 6:00, and it guarantees your meetings are likely three hours long.

Mogen says that if the discussion had just occurred (during a workshop just before the regular meeting), it might be more rubber-stamped that we agree with something and discuss less during the actual meeting.

Gustafson says the value of the workshop is that you can ask all of the questions and determine your standpoint before the meeting. Wassenberg supports trying the combined workshop and meeting nights and then calling for special workshops if additional time is needed.

Workshops will begin at 6:00 and be limited to one or two topics so that they only go 45 or 50 minutes. The regular Council meeting will begin at 7:00. This format will begin on January 28. The first Wednesday of the month will be held in case the Council needs to add a Special Workshop.

D. ADJOURNMENT: 11:40 A.M.

*DISCLAIMER: City Council Workshops are held monthly as an opportunity for Council Members to discuss policy topics in greater detail prior to a formal meeting where a public hearing may be held and/or action may be taken. Members of the public that would like to make a comment or ask questions about an item on the agenda for an upcoming workshop should send them to [mail@falconheights.org](mailto:mail@falconheights.org) prior to the meeting. Alternatively, time is regularly allotted for public comment during Regular City Council Meetings (typically 2nd and 4th Wednesdays) during the Community Forum.*

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Randall C. Gustafson, Mayor

Dated this 28<sup>th</sup> day of January, 2026

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Jack Linehan, City Administrator

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**CITY OF FALCON HEIGHTS**  
Regular Meeting of the City Council  
City Hall  
2077 West Larpenteur Avenue

**MINUTES**  
January 14, 2026 at 7:00 P.M.

- A. CALL TO ORDER: 7:01 PM
- B. ROLL CALL: GUSTAFSON\_\_X\_\_ MAY\_\_X\_\_ MIELKE\_\_X\_\_  
MOGEN\_\_X\_\_ WASSENBERG\_\_X\_\_

Roll Call is moved to occur after item D on the agenda (Presentation) so that the new councilmembers are seated.

STAFF PRESENT: LINEHAN\_\_X\_\_

- C. APPROVAL OF AGENDA  
Councilmember Wassenberg motions to approve the agenda; Approved 5-0
- D. PRESENTATION
  - 1. Oath of Office - Georgiana May
  - 2. Oath of Office - Jim Mogen
- E. APPROVAL OF MINUTES:
  - 1. December 10, 2025 City Council Regular Meeting Minutes  
Councilmember Mielke motions to approve the minutes; Approved 5-0
- F. PUBLIC HEARINGS:
- G. CONSENT AGENDA:
  - 1. General Disbursements through 1/9/26: \$338,097.18  
Payroll through 12/30/25: \$23,026.29  
Wire Payments through 1/9/26: \$18,270.84
  - 2. Approval of City Licenses
  - 3. Approval of Resolution 26-01 Designating Official Depositories for 2026
  - 4. Designating the City's Official Newspaper as the Pioneer Press for 2026
  - 5. Mileage Reimbursement Rate for 2026
  - 6. Approval of Pay Estimate #6 to Bituminous Roadways, Inc. for the 2025 Pavement Management Project FH-01
  - 7. Affirming the Elected Official Out-of-State Travel Policy
  - 8. Reappointing Commission Members
  - 9. Appointing Councilmembers as Liaisons for City Commissions

10. Approval of Resolution 26-02 Designating 2026 Data Practices Policy for the Public and Officials
11. Approval of Resolution 26-03 Accepting the Resignation of Wesley Goldberg from the Parks and Recreation Commission and Declaring a Vacancy
12. Approval of Resolution 26-04 Appointing the Community Development Coordinator as Assistant Weed Inspector for 2026
13. Approval of Resolution 26-05 Appointing Emmett Fisher to the Community Engagement Commission as a Youth Commissioner
14. Resignation of Georgiana May from the State Fair Task Force
15. Approval of Public Works' purchase of a Ford Lightning F-150 truck from TRANSWEST of Minneapolis
16. Approval of Repayment of Pay-as-You-Go TIF District 1-3 and 1-4 Payments

Mayor Gustafson motions to approve the consent agenda;  
Approved 5-0

H: POLICY ITEMS:

1. Modification to the 2026 City Calendar Schedule to Move City Council Workshops to 6:00 P.M. Proceeding Regular City Council Meetings

Linehan says the recommendation came out of the recent Council Special Workshop and that benefits were recognized by holding two workshops rather than one per month by holding them before regular council meetings rather than on a standalone evening. This would allow more time-sensitive issues to be addressed more quickly and would free up Council and NineNorth operators one evening per month.

Wassenberg adds that this has some advantages and the Council wants to give it a try to see if it's a more efficient way to accomplish things.

Councilmember Wassenberg motions to approve the  
Modification to the 2026 City Calendar Schedule; Approved 5-0

2. Immigration Enforcement - Review of Policies Surrounding Use of City Property for Federal Staging

Linehan says that this is a new and evolving topic, and in considering how to respond. Linehan adds that we don't have our own Public Safety, but our policy does state our expectations. He then shares a PowerPoint and highlights prior work the Council has done, first by amending the Administrative Manual Section I: Standards Concerning Communication and Enforcement of Immigration Laws Memo in August 2020. In short, the City does not operate its programs for the purpose of enforcing federal immigration laws. City employees and representatives shall not use city resources to detect or apprehend persons...relating to immigration status. In the past year, the Council reviewed the immigration policy during a February Workshop Meeting and issued a statement of support on February 10, 2025. On December 5, the City issued a statement of support for Somali neighbors. Last week, the City released a statement after the shooting of Renee Good that included a "know your rights" section and an Immigration Resources Page to our website.

Linehan shares a question he received as to whether our city parks can be used for federal staging. He responds that park use is regulated by City Code Chapter 34 - Parks and Recreation and that particular areas require a permit for use, while others may not.

As currently written, it would not ban staging. We could amend the policy to add enforcement policies. Linehan adds that other cities have done this, and it's being disregarded. So, the question then is how to enforce. So far, that seems to be through the court system. Linehan outlines next steps and says we can discuss existing policies and ordinances and determine if updates are needed, allowing for a Community Forum tonight to hear from our residents.

Mogen says that he asked for this to be included on the agenda as people want to do something and that we should be taking some action so that city resources and taxpayer dollars are not spent towards immigration enforcement against our residents. He believes the two areas that are clearest are use of city property and ensure that our directives of the police force are clear. But Mogen is concerned about our limited size and capabilities going against the federal government.

May says it is a public safety issue, particularly families and children using the parks during potential staging. As a city, May would like us to interact with and gain reassurance from SAPD. May says that she read SAPD's policy and that it seems very reasonable, although SAPD does admit the position that they are in, and that there may be conflict when enforcing federal agents. May wonders if they could ask SAPD questions about what they would do in certain instances.

Wassenberg says that all city property should be included as areas where staging may not occur. He feels that we should lean heavily on our legal counsel in order to guide us on what we are able to do and to give our staff clear direction.

Mielke shares an example of signs that Hennepin County is posting on doors.

Gustafson says that he is aware of how disheartening this is to residents. He is trying to think of the best way to proceed, to look at all unintended consequences, so that it also doesn't put us at future risk by restricting use.

Mogen asks if there is a city policy regarding possession of firearms on city property and wants the city to look at our ability to restrict guns on city property and in parks.

Gustafson adds that federal agents are licensed and allowed to carry weapons. He asks the Council if they should add policy change and signage to their next meeting to discuss it further.

Mogen suggests looking into three options: law enforcement staging can only be done with the cooperation of SAPD, that we would narrowly define park use and prohibit other uses, and the third option would be the clear prohibition of immigration enforcement and staging using city property. He adds that these are the three different levels of Council's ideas.

May asks if SAPD could come to a workshop to run through scenarios to determine if certain things are possible and to have their partnership as much as possible.

Linehan says that they request it, but SAPD will follow their policy and that many of the answers may depend on the situation.

Mogen adds that SAPD may not feel comfortable responding to hypotheticals and being held to that.

Wassenberg wonders if it's worth mirroring our language to St. Paul's to be under the cover of another legal precedent (i.e. State of MN, City of Minneapolis, and City of St. Paul v. US DHS et al).

Attorney, Petri Asani, says that DHS has already sued the City of St. Paul for their sanctuary policies, so it's actually two different lawsuits at this time. There could be a benefit to mirroring, but Minneapolis and St. Paul are both also charter cities. So, it may not be possible or beneficial to mirror fully.

Gustafson asks the League of Minnesota Cities has advised yet.

Asani says not to their knowledge.

Gustafson asks the Council if Mogen's three-tier recommendation is supported to explore further. He then asks for Council consent to open this to the public for comment related to this particular topic that Council has just discussed, and Council action related to staging.

Council gives consent and public comment begins at 7:44 PM.

Adine Stokes, 1800 Holton Street

*Stokes says they are a social worker, resident, and taxpayer. They are an immigrant to this country, their country. They believe the behavior of ICE agents is deliberately meant to silence people and cause more divide. Stokes asks the City to exercise its local authority to limit ICE activity in city-owned spaces.*

Signe Nestingen, 1447 Iowa Ave. W.

*Nestingén believes it takes courage to act, and this is a moment that calls for it, from all of us. They are counting on Council the way they are counting on other elected officials. Council's part is to find a way to protect the dignity, safety and well-being of the adults and children in our community. They appreciate the complexity of this situation and do not want our law enforcement disrespected or endangered, but they will also have to find a way to stand up.*

Melanie Leehy, 1865 Fairview Ave. N.

*Leehy thanks the Council for having the courage to think of what they can do to protect the residents. Leehy shares they have heard of legal residents being terrorized, people afraid to go to work, and that they never thought the day would come when they had to carry their passport in their home state.*

Guillermo Narváez, PH.D. (St. Paul resident and U of M employee who frequently travels through Falcon Heights)

*Narváez has seven recommendations. No use of city resources, no aiding unless a federal warrant has been issued, no federal immigration activities in which agents conceal their identity, require the approval of the Mayor for deployment of the police force (Narváez adds this may not apply in Falcon Heights as it applies in other cities), document and provide a timely report of any request to the city from ICE, and outline the disciplinary actions to staff if ordinances are not followed, and to provide training to properly engage with ICE and immigration control.*

Chris Moen, 1785 Hamline Ave. N.

*One of things people like that the other side is doing is that they are effectual; they do it quickly. He would ask that Council try to emulate their speed. They may be gone by the time the City puts up signs, but it's a good signal to show your people that you are going to respond in kind.*

*They aren't going to listen anyways to signs. We don't have a lot of ICE activity right now, but that means we also are not practiced then. Having policies and communicating them out will show that the City has their backs.*

Eric Winter, 1683 Larpenteur Ave. W.

*Winter says that the three options that Mogen suggested are great and it got them thinking that immigration enforcement is the issue that we are dealing with today, but it's important to keep in mind that this is the largest peri-military police force in the country and they are only accountable to one individual. So, let's not limit ourselves to the current problems but what is currently coming in the future as well.*

Signe Nestingen, 1447 Iowa Ave. W.

*Nesting adds an additional comment, echoing Chris Moen's comments that speed is of the essence. She says that we need to do more than one thing at a time. We need to think on our feet, and we need to have action steps, which are then communicated to the community.*

Mayor Gustafson motions to close comments at 8:03 PM

Gustafson says this is something that we take very, very seriously and that they want this to be a welcoming city. He thanks residents for sharing this vision. He adds that they are finding ways to respond as quickly as possible, while minimizing the city's risk.

Linehan says that if it is an ordinance change, they will have to determine if a public notice is necessary. Mogen wonders if they could workshop this on January 28<sup>th</sup> and then put it on the meeting agenda immediately after. Linehan says that the challenge is to notice a public hearing if an ordinance is not ready to be adopted. Mielke asks if it could be a policy item and become an ordinance to approve later. Linehan asks for consensus from the Council to push other agenda items to a later date to focus on this topic during the January 28<sup>th</sup> workshop. Wassenberg appreciates finding a way to move with speed without abusing the rules, even if others are.

I: INFORMATION / ANNOUNCEMENTS:

Wassenberg shares that the Parks and Recreation Commission held a meeting to elect officers and reminds residents that there will be a game night at City Hall this Friday.

Mielke says that the Environment Commission met on Monday. She encourages residents to train to become observers. If that's out of their comfort zone, it's great to meet on the corner of Larpenteur and Snelling on Mondays at 4:00 PM, or at Lexington and Larpenteur at 3:00 PM on Fridays for community camaraderie.

May says that she serves on the board of the Friends of the Philando Castile Peace Garden, and this will be the 10<sup>th</sup> year since his killing in our community. She encourages residents to attend the annual events held on July 6 and 7.

Mogen says that the Planning Commission has been interviewing candidates and hopes to bring one before Council at their next meeting.

Gustafson shares that he will serve as the Council Liaison to the Parks and Recreation Commission, and he's looking forward to it. He thanks residents for coming out.

Linehan says that our license renewals are in good shape. Our Administrative and Communications Intern, Ainsley Brown, started on January 4. He shares that a Renter's Rights event will be held on January 24<sup>th</sup>, so staff mailed letters to all renters to inform them of this. Public Works continues to clear roads during a difficult time of freeze/thaw. And, he concludes his update by sharing that Community Park has had electricity connected.

J: COMMUNITY FORUM:

*Please limit comments to 3 minutes per person. Items brought before the Council will be referred for consideration. Council may ask questions for clarification, but no council action or discussion will be held on these items.*

Ricé Davis, 1407 California Ave. W.

*Davis points out that the City's official newspaper, Pioneer Press, is not one that many residents receive a physical copy of. She wonders how many options the city has and if a second paper could be added. Davis next states that the alleys behind the Northome neighborhood are plowed privately, but the City has been cleaning up the ends. This year, they are deeply rutted, and she is not sure who is responsible for the ends. Davis then ask how many trucks the City owns and what they all do. Lastly, she says that the entrance to City Hall is dark.*

Signe Nestingen, 1447 Iowa Ave. W.

*Nestingén says that they sent a letter and four pictures to Public Works regarding the alleys.*

K: ADJOURNMENT: 8:30 PM

Councilmember Mogen motions to adjourn the meeting; Approved 5-0.

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Randall C. Gustafson, Mayor

Dated this 28<sup>th</sup> day of January, 2026

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Jack Linehan, City Administrator

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PACKET: 03514 January 15 Payables  
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		2025 Street Pay Request #6		424 4424-92400-000	FALCON WOODS PROJECT	19,006.78
		2025 Street Pay Request #6		424 4424-92400-000	FALCON WOODS PROJECT	25,045.40
		2025 Street Pay Request #6		601 4601-92400-000	2025 STREET PROJ- FALCON	5,562.14
		2025 Street Pay Request #6		602 4602-92060-000	2025 STREET PROJECT	2,760.52
		2025 Street Pay Request #6		424 4424-92400-000	FALCON WOODS PROJECT	5,353.50
		=== VENDOR TOTALS ===	57,728.34			
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01-06012		BUHL GTA LP C/O HALVERSON & BL				
I-202601159358		Refund of License Overpayment	100.00			
1/15/2026	APBNK	DUE: 1/15/2026 DISC: 1/15/2026		1099: N		
		Refund of License Overpayment		101 32150-000	RENTAL HOUSING LICENSE	100.00
		=== VENDOR TOTALS ===	100.00			
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01-06015		GFL ENVIRONMENTAL SERVICES USA				
I-LQ03214072		Disposal	1,020.18			
1/15/2026	APBNK	DUE: 1/15/2026 DISC: 1/15/2026		1099: N		
		Oil Disposal		101 4132-85030-000	Oil disposal	528.84
		Petroleum Disposal		101 4131-87010-000	CITY HALL MAINTENANCE	491.34
		=== VENDOR TOTALS ===	1,020.18			
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01-05235		JAN-PRO CLEANING SYSTEMS				
I-140963		Jan Janitorial Services	550.00			
1/15/2026	APBNK	DUE: 1/15/2026 DISC: 1/15/2026		1099: N		
		Jan Janitorial Services		101 4131-87010-000	CITY HALL MAINTENANCE	550.00
		=== VENDOR TOTALS ===	550.00			
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01-05856		JACK LINEHAN				
I-202601159359		Jan Phone Reimbursement	60.00			
1/15/2026	APBNK	DUE: 1/15/2026 DISC: 1/15/2026		1099: N		
		Jan Phone Reimbursement		601 4601-85015-000	CELL PHONE	60.00
		=== VENDOR TOTALS ===	60.00			

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01-05493	MCMA					
I-202601159360		Membership - Elke Johnson	30.00			
1/15/2026	APBNK	DUE: 1/15/2026 DISC: 1/15/2026		1099: N		
		Membership - Elke Johnson		101 4112-86100-000	CONFERENCES/EDUCATION/AS	30.00
		=== VENDOR TOTALS ===	30.00			
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01-06011	TRANSWEST FORD					
I-F259085		Ford Lightning F-150 Truck	67,640.27			
1/15/2026	APBNK	DUE: 1/15/2026 DISC: 1/15/2026		1099: N		
		Ford Lightning F-150 Truck		403 4403-91000-000	MACHINERY & EQUIPMENT	67,640.27
		=== VENDOR TOTALS ===	67,640.27			
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01-05752	UNIVERSAL TRUCK SERVICE LLC					
I-INV-121216		Dump Truck Repair	1,140.27			
1/15/2026	APBNK	DUE: 1/15/2026 DISC: 1/15/2026		1099: N		
		Dump Truck Repair		101 4132-87000-000	REPAIR EQUIPMENT	1,140.27
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01-03111	CENTER FOR ENERGY AND ENVIRONM					
I-27912		Home Emery Squad Oct-Dec	300.00			
1/22/2026	APBNK	DUE: 1/22/2026 DISC: 1/22/2026		1099: N		
		Home Energy Squad Oct-Dec		101 20200-000	ACCOUNTS PAYABLE	300.00
=== VENDOR TOTALS ===			300.00			
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01-03123	CINTAS CORPORATION					
I-4254639387		Floor Mats Svc 12/30	122.19			
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		Floor Mats Svc 12/30		101 20200-000	ACCOUNTS PAYABLE	122.19
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01-06290	CITY OF ROSEVILLE					
I-242647		Engineering - Dec	753.94			
1/22/2026	APBNK	DUE: 1/22/2026 DISC: 1/22/2026		1099: N		
		Engineering - Dec		101 20200-000	ACCOUNTS PAYABLE	37.72
		Engineering Falcon Woods- Dec		424 20200-000	ACCOUNTS PAYABLE	716.22
=== VENDOR TOTALS ===			753.94			
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01-07228	CITY OF ST ANTHONY					
I-4675		December Police Services	115,721.58			
1/22/2026	APBNK	DUE: 1/22/2026 DISC: 1/22/2026		1099: N		
		December Police Services		101 20200-000	ACCOUNTS PAYABLE	115,721.58
=== VENDOR TOTALS ===			115,721.58			
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01-06013	COMCAST BUSINESS					
I-202601229361		Equipment Removal	120.00			
1/22/2026	APBNK	DUE: 1/22/2026 DISC: 1/22/2026		1099: N		
		Equipment Removal		101 20200-000	ACCOUNTS PAYABLE	120.00
=== VENDOR TOTALS ===			120.00			
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01-06015	GFL ENVIRONMENTAL SERVICES USA					
I-LQ03195262		Oil Waste Disposal	212.66			
1/22/2026	APBNK	DUE: 1/22/2026 DISC: 1/22/2026		1099: N		
		Oil Waste Disposal		101 20200-000	ACCOUNTS PAYABLE	212.66
=== VENDOR TOTALS ===			212.66			

PACKET: 03516 January 22 Payables  
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01-05886	KELLY & LEMMONS P.A.					
I-66863		December Prosecutions	2,500.00			
1/22/2026	APBNK	DUE: 1/22/2026 DISC: 1/22/2026		1099: Y		
		December Prosecutions		101 20200-000	ACCOUNTS PAYABLE	2,500.00
		=== VENDOR TOTALS ===	2,500.00			
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01-06112	PIONEER PRESS					
I-17729		Legals December	144.69			
1/22/2026	APBNK	DUE: 1/22/2026 DISC: 1/22/2026		1099: N		
		Legals December		101 20200-000	ACCOUNTS PAYABLE	144.69
		=== VENDOR TOTALS ===	144.69			
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01-06185	RAMSEY COUNTY					
I-PRRRV-004036		TIF Admin Fees	1,269.27			
1/22/2026	APBNK	DUE: 1/22/2026 DISC: 1/22/2026		1099: N		
		TIF Admin Fees		414 20200-000	ACCOUNTS PAYABLE	634.64
		TIF Admin Fees		415 20200-000	ACCOUNTS PAYABLE	634.63
		=== VENDOR TOTALS ===	1,269.27			
=====						
01-06184	RAMSEY COUNTY - POLICE AND 911					
I-EMCOM-013060		CAD Services December	349.45			
1/22/2026	APBNK	DUE: 1/22/2026 DISC: 1/22/2026		1099: N		
		CAD Services December		101 20200-000	ACCOUNTS PAYABLE	349.45
I-EMCOM-013076		911 Dispatch December	2,325.91			
1/22/2026	APBNK	DUE: 1/22/2026 DISC: 1/22/2026		1099: N		
		911 Dispatch December		101 20200-000	ACCOUNTS PAYABLE	2,325.91
		=== VENDOR TOTALS ===	2,675.36			
=====						
01-07898	WSB					
I-R-023655-000-27		December Planning	1,094.50			
1/22/2026	APBNK	DUE: 1/22/2026 DISC: 1/22/2026		1099: N		
		December Planning		403 20200-000	ACCOUNTS PAYABLE	1,094.50
		=== VENDOR TOTALS ===	1,094.50			

PACKET: 03516 January 22 Payables  
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I-959422450		Electricity		26.96			
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I-959430171		Electricity		20.15			
1/22/2026	APBNK	DUE: 1/22/2026 DISC: 1/22/2026 Electricity			1099: N 209 20200-000	ACCOUNTS PAYABLE	20.15
I-959483745		Electricity		55.69			
1/22/2026	APBNK	DUE: 1/22/2026 DISC: 1/22/2026 Electricity			1099: N 101 20200-000	ACCOUNTS PAYABLE	55.69
I-959551507		Electricity		74.08			
1/22/2026	APBNK	DUE: 1/22/2026 DISC: 1/22/2026 Electricity			1099: N 209 20200-000	ACCOUNTS PAYABLE	74.08
I-959560617		Electricity		71.23			
1/22/2026	APBNK	DUE: 1/22/2026 DISC: 1/22/2026 Electricity			1099: N 209 20200-000	ACCOUNTS PAYABLE	71.23
I-959578009		Electricity		1,149.24			
1/22/2026	APBNK	DUE: 1/22/2026 DISC: 1/22/2026 Electricity			1099: N 101 20200-000	ACCOUNTS PAYABLE	1,149.24
I-95958997		Electricity		73.58			
1/22/2026	APBNK	DUE: 1/22/2026 DISC: 1/22/2026 Electricity			1099: N 209 20200-000	ACCOUNTS PAYABLE	73.58
I-959627155		Electricity		66.19			
1/22/2026	APBNK	DUE: 1/22/2026 DISC: 1/22/2026 Electricity			1099: N 209 20200-000	ACCOUNTS PAYABLE	66.19
I-959639067		Electricity		13.22			
1/22/2026	APBNK	DUE: 1/22/2026 DISC: 1/22/2026 Electricity			1099: N 101 20200-000	ACCOUNTS PAYABLE	13.22
I-959651831		Electricity		2,305.20			
1/22/2026	APBNK	DUE: 1/22/2026 DISC: 1/22/2026 Electricity			1099: N 209 20200-000	ACCOUNTS PAYABLE	2,305.20
I-959672580		Electricity		31.33			
1/22/2026	APBNK	DUE: 1/22/2026 DISC: 1/22/2026 Electricity			1099: N 101 20200-000	ACCOUNTS PAYABLE	31.33
I-959768744		Electricity		34.36			
1/22/2026	APBNK	DUE: 1/22/2026 DISC: 1/22/2026 Electricity			1099: N 101 20200-000	ACCOUNTS PAYABLE	34.36

PACKET: 03516 January 22 Payables  
VENDOR SET: 01 City of Falcon Heights  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-05870	XCEL ENERGY	( ** CONTINUED ** )				
I-960708308		Electricity	48.83			
1/22/2026	APBNK	DUE: 1/22/2026 DISC: 1/22/2026		1099: N		
		Electricity		101 20200-000	ACCOUNTS PAYABLE	48.83
		=== VENDOR TOTALS ===	3,970.06			
		=== PACKET TOTALS ===	128,884.25			

PACKET: 03518 January 22 Payables 2  
 VENDOR SET: 01 City of Falcon Heights  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-00869	BENEFIT EXTRAS, INC					
I-1544686		Flex Admin Fee and Renewal Fe	570.00			
1/22/2026	APBNK	DUE: 1/22/2026 DISC: 1/22/2026		1099: N		
		Flex Admin Fee and Renewal Fee		101 4112-89000-000	MISCELLANEOUS	570.00
		=== VENDOR TOTALS ===	570.00			
=====						
01-03103	CANON FINANCIAL SERVICES					
I-42465007		January Copier Contract	163.59			
1/22/2026	APBNK	DUE: 1/22/2026 DISC: 1/22/2026		1099: N		
		January Copier Contract		101 4131-87010-000	CITY HALL MAINTENANCE	163.59
		=== VENDOR TOTALS ===	163.59			
=====						
01-03110	CENTURY LINK					
I-202601229362		January Landline Svc	73.83			
1/22/2026	APBNK	DUE: 1/22/2026 DISC: 1/22/2026		1099: N		
		January Landline Svc		101 4141-85011-000	TELEPHONE - LANDLINE	73.83
		=== VENDOR TOTALS ===	73.83			
=====						
01-05008	HUMANA INSURANCE CO					
I-673999304		Jan & Feb Vision Insurance	135.95			
1/22/2026	APBNK	DUE: 1/22/2026 DISC: 1/22/2026		1099: N		
		Jan & Feb Vision Insurance		101 4112-89000-000	MISCELLANEOUS	135.95
		=== VENDOR TOTALS ===	135.95			
=====						
01-05509	LEAGUE OF MN CITIES					
I-440358		Stormwater Coalition 2026	810.00			
1/22/2026	APBNK	DUE: 1/22/2026 DISC: 1/22/2026		1099: N		
		Stormwater Coalition 2026		602 4602-86110-000	MEMBERSHIPS	810.00
I-443754		Elected Leaders Conference	350.00			
1/22/2026	APBNK	DUE: 1/22/2026 DISC: 1/22/2026		1099: N		
		Elected Leaders Conference		101 4111-86100-000	CONFERENCES/EDUCATION/TR	350.00
		=== VENDOR TOTALS ===	1,160.00			

PACKET: 03518 January 22 Payables 2  
 VENDOR SET: 01 City of Falcon Heights  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05440	LOFFLER COMPANIES, INC					
I-40979495		Mail System Fee	225.37			
1/22/2026	APBNK	DUE: 1/22/2026 DISC: 1/22/2026		1099: N		
		Mail System Fee		101 4112-87000-000	REPAIR OFFICE EQUIPMENT	225.37
		=== VENDOR TOTALS ===	225.37			
=====						
01-05908	METRO-INET					
I-3201		January IT	4,938.00			
1/22/2026	APBNK	DUE: 1/22/2026 DISC: 1/22/2026		1099: N		
		January IT		101 4116-85070-000	TECHNICAL SUPPORT	4,938.00
		=== VENDOR TOTALS ===	4,938.00			
=====						
01-05843	MN NCPERS LIFE INSURANCE					
I-458800022026		January Life Insurance	96.00			
1/22/2026	APBNK	DUE: 1/22/2026 DISC: 1/22/2026		1099: N		
		January Life Insurance		101 21709-000	OTHER PAYABLE	63.84
		January Life Insurance		204 21709-000	OTHER PAYABLE	1.60
		January Life Insurance		601 21709-000	OTHER PAYABLE	22.56
		January Life Insurance		602 21709-000	OTHER PAYABLE	8.00
		=== VENDOR TOTALS ===	96.00			
=====						
01-06053	O'REILLY AUTO PARTS					
I-3243-107825		FW Supplies	13.98			
1/22/2026	APBNK	DUE: 1/22/2026 DISC: 1/22/2026		1099: N		
		FW Supplies		101 4132-70120-000	SUPPLIES	13.98
		=== VENDOR TOTALS ===	13.98			
=====						
01-06024	ON SITE SANITATION					
I-2014391		Replacement Part	15.00			
1/22/2026	APBNK	DUE: 1/22/2026 DISC: 1/22/2026		1099: N		
		Replacement Part		601 4601-85080-000	PORTABLE TOILET PARKS	15.00
I-2015579		Portable Toilet Community Par	260.00			
1/22/2026	APBNK	DUE: 1/22/2026 DISC: 1/22/2026		1099: N		
		Portable Toilet Community Park		601 4601-85080-000	PORTABLE TOILET PARKS	260.00
I-2015580		Portable Curtiss- Acct Credit	250.00			
1/22/2026	APBNK	DUE: 1/22/2026 DISC: 1/22/2026		1099: N		
		Portable Curtiss- Acct Credit		601 4601-85080-000	PORTABLE TOILET PARKS	250.00
		=== VENDOR TOTALS ===	525.00			

PACKET: 03518 January 22 Payables 2  
VENDOR SET: 01 City of Falcon Heights  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-06151	RCLLG					
I-202601229363		2026 Membership Dues	370.00			
1/22/2026	APBNK	DUE: 1/22/2026 DISC: 1/22/2026		1099: N		
		2026 Membership Dues		101 4111-86140-000	COMMISSIONS/MEMBERSHIPS/	370.00
		=== VENDOR TOTALS ===	370.00			
		=== PACKET TOTALS ===	8,271.72			

## Payroll Liability

**PAY FREQUENCY: Biweekly**

**Net Pay**

Checks	259.65
<b>Subtotal Net Pay</b>	<b>259.65</b>
<b>Total Net Pay Liability (Net Cash)</b>	<b>259.65</b>

**Taxes**

	Agency	Rate	Deposit Responsibility Client		Deposit Responsibility ADP		
			EE withheld	ER contrib	EE withheld	ER contrib	
<b>Federal</b>	Federal Income Tax				3,459.11		3,459.11
	Social Security				2,108.38	2,108.38	4,216.76
	Medicare				493.09	493.09	986.18
	Federal Unemployment Tax Act	0.6000				204.03	204.03
	<b>Subtotal Federal</b>				<b>6,060.58</b>	<b>2,805.50</b>	<b>8,866.08</b>
<b>State</b>	MN State Income Tax				1,740.22		
	MN Paid Medical Leave				104.85	104.85	
	MN Paid Family Leave				46.40	46.40	
	<b>Subtotal MN</b>				<b>1,891.47</b>	<b>151.25</b>	<b>2,042.72</b>
	<b>Total Taxes</b>				<b>7,952.05</b>	<b>2,956.75</b>	<b>10,908.80</b>

<b>Other Transfers</b>	Full Service Direct Deposit (FSDD)	22,307.50	14 Employee Transactions
	<b>ADP Check</b>	259.65	1 Transactions

**Total Biweekly Pay Frequency**

Total Direct Deposit (FSDD)	\$22,307.50
Total ADP Check	\$259.65
Total Taxes	\$10,908.80
<b>Total Amount ADP Debited from your Account(s)</b>	<b>\$33,475.95</b>

**Total For 1/15/2026 - Payroll 1**

Total Direct Deposit (FSDD)	\$22,307.50
Total ADP Check	\$259.65
Total Taxes	\$10,908.80
<b>Total Amount ADP Debited from your Account(s)</b>	<b>\$33,475.95</b>

Company: City Of Falcon Heights  
 Check date: 1/15/2026 - Payroll 1  
 Pay Period: 12/29/2025 to: 01/11/2026

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## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	January 28, 2026
<b>Agenda Item</b>	Consent G2
<b>Attachment</b>	Letter; Resolution 26-07
<b>Submitted By</b>	Jack Linehan, City Administrator

<b>Item</b>	Accepting Donation from Falcon Heights/Lauderdale Lions Club
<b>Description</b>	The Falcon Heights/Lauderdale Lions Club has utilized City facilities for annual holiday tree sales for many years. On January 20 <sup>th</sup> , the City received a donation in the amount of \$500 for the Falcon Heights Friends of the Park Fund.
<b>Budget Impact</b>	The donation will be applied to the Friends of the Park Capital Improvements fund to support future parks initiatives.
<b>Attachment(s)</b>	<ul style="list-style-type: none"> <li>• Letter</li> <li>• Resolution 26-07</li> </ul>
<b>Action(s) Requested</b>	Accept the generous donation from the Falcon Heights/Lauderdale Lions Club in the amount of \$500.

# Falcon Heights - Lauderdale Lions Club

1777 Simpson St, Falcon Heights, MN 55113

January 14, 2026

Jack Linehan  
City of Falcon Heights  
2077 Larpenteur Ave W  
Falcon Heights, MN 55113

Dear Jack,

The Falcon Heights – Lauderdale Lions Club is pleased to donate \$500 to the Falcon Heights Parks and Recreation Department in appreciation of our access to the City Hall building and parking lot for our annual tree sales.

Sincerely,



Tom Prather  
Treasurer  
Enc.

**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

January 28, 2026

No. 26-07

-----  
**RESOLUTION TO ACCEPT A DONATION FROM THE FALCON HEIGHTS / LAUDERDALE  
LIONS CLUB**

**WHEREAS**, the Falcon Heights / Lauderdale Lions Club has donated \$500 for the Falcon Heights Friends of the Park Fund; and

**WHEREAS**, the Minnesota Statutes Section 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution of the governing body.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Falcon Heights, Minnesota, that the donation of the \$500 is hereby accepted for the Falcon Heights Friends of the Park Fund; and

**BE IT FURTHER RESOLVED** that the City of Falcon Heights sincerely thanks the Falcon Heights/ Lauderdale Lions Club for the donation.

-----  
**ADOPTED** by the Falcon Heights City Council on January 28, 2026

Moved by:

Approved by: \_\_\_\_\_  
Randall C. Gustafson  
Mayor

GUSTAFSON        \_\_\_\_\_    In Favor  
MAY  
MIELKE            \_\_\_\_\_    Against  
MOGEN  
WASSENBERG

Attested by: \_\_\_\_\_  
Jack Linehan  
City Administrator



## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	January 28, 2026
<b>Agenda Item</b>	Consent G3
<b>Attachment</b>	Application and Resolution 26-08
<b>Submitted By</b>	Hannah B. Lynch, Community Development Coordinator

<b>Item</b>	Appointment of Mark Miazga to the Planning Commission
<b>Description</b>	City staff and the current Chairperson of the Planning Commission interviewed Mark Miazga for the Planning Commission, and consulted with the Council Liaison. Mark has extensive public service experience and has a strong understanding of the City of Falcon Heights. He will be a valuable addition to the Planning Commission.
<b>Budget Impact</b>	N/A
<b>Attachment(s)</b>	<ul style="list-style-type: none"> <li>• Commission Application</li> <li>• Resolution 26-08 Appointment of Mark Miazga to the Planning Commission</li> </ul>
<b>Action(s) Requested</b>	Staff recommends approval of attached resolution appointing Mark Miazga to the Planning Commission.

## City Commission Application

Please complete form below. Starred items are required. Press submit button to complete your application.

### Date and Time

12/17/2025 12:00 AM

### Full Name

Mark Miazga

### Full Address

1898 Pascal Street N.  
Falcon Heights, MN 55113  
United States

### Phone

[REDACTED]

### Additional Phone

### Email

[REDACTED]

### How Long At Above Address?

10 years

### In Which Capacity Would You Like to Serve?

Planning Commissioner

### What is the Reason You Would Like to Serve?

After stepping away from public life for four years I have the time to give to the community and have been looking for an opportunity. Paying attention to the needs of the community during this time of the pending sale of the golf course along with door knocking the community this past Fall has elevated my understanding of these issues along with concerns that the community has. I've also updated my understanding through ongoing research and think my skillset can benefit the community.

### List Prior (Previous) Public Service

2023-2025: Election Judge, Falcon Heights, Precinct 2 2023-2024: Moderator and Moderator Elect, Falcon Heights United Church of Christ 2022-2024: Executive Board Member, Falcon Heights United Church of Christ 2018-2022: Falcon Heights City Councilmember 2015-2017: Falcon Heights Environment Commissioner and Chair of the Environment Commission 2009-2013: Vice-Chair and Member, Saint Paul Long-Range Capital Improvement Bonding Committee 2013-2014, Lobbyist, State of Minnesota School Lunch Bill

### Other Relevant Background (Other Comments)

Youth soccer coach, North Suburban Soccer Association (NSSA) and Highland Groveland Recreation Association (HGRA): 4 years Fundraising Committee, Roseville Area Youth Football Association (RAYFA): 3 years Author, Tales of the Northwoods: Echoes from Rhinelander's Past, Volumes 1-3, 2002-2025 Active in K-8 parenting associations, 2018-2018

**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

January 28, 2026

No. 26-08

-----

**RESOLUTION APPOINTING MARK MIAZGA TO THE PLANNING COMMISSION**

**WHEREAS**, the Planning Commission shall be the municipal planning agency authorized by Minnesota Statutes § 462.354, subd. 1;

**WHEREAS**, the Planning Commission serves in an advisory capacity to the City Council on all policy matters relating to City planning, zoning, and land use;

**WHEREAS**, City Staff and the Commission Chair have interviewed Mark Miazga and recommend appointment to the Falcon Heights Planning Commission.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Falcon Heights, Minnesota:

1. That the appointment of Mark Miazga to the Falcon Heights Planning Commission is approved and adopted by the City Council of the City of Falcon Heights.

**ADOPTED** by the Falcon Heights City Council this 28<sup>th</sup> day of January, 2026.

-----

Moved by:

Approved by: \_\_\_\_\_  
Randall C. Gustafson  
Mayor

GUSTAFSON        \_\_\_\_\_    In Favor  
MAY  
MIELKE            \_\_\_\_\_    Against  
MOGEN  
WASSENBERG

Attested by: \_\_\_\_\_  
Jack Linehan  
City Administrator

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## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	January 28, 2026
<b>Agenda Item</b>	Consent G4
<b>Attachment</b>	Application and Resolution 26-09
<b>Submitted By</b>	Hannah B. Lynch, Community Development Coordinator

<b>Item</b>	Appointment of Erica Bjelland to the Environment Commission
<b>Description</b>	City staff and the current Chairperson of the Planning Commission interviewed Erica Bjelland for the Environment Commission, and consulted with the Council Liaison. Erica has extensive experience as an environmental planner and currently works with the GreenStep program through the MPCA. Her vast knowledge base and experience will make her a valuable member of the Environment Commission.
<b>Budget Impact</b>	N/A
<b>Attachment(s)</b>	<ul style="list-style-type: none"> <li>• Commission Application</li> <li>• Resolution 26-09 Appointment of Erica Bjelland to the Environment Commission</li> </ul>
<b>Action(s) Requested</b>	Staff recommends approval of attached resolution appointing Erica Bjelland to the Environment Commission.

**City Commission Application**

Please complete form below. Starred items are required. Press submit button to complete your application.

**Date and Time**

11/14/2025 12:00 AM

**Full Name**

Erica Bjelland

**Full Address**

1758 Asbury Street  
Falcon Heights, MN 55105  
United States

**Phone**

[REDACTED]

**Additional Phone**

**Email**

[REDACTED]

**How Long At Above Address?**

~2 months

**In Which Capacity Would You Like to Serve?**

I am interested in serving on the Environment Commission. I applied previously and there were not any openings available. I was told there may now be an opening after the recent city council elections.

**What is the Reason You Would Like to Serve?**

I just moved to Falcon Heights a few months ago and back to Minnesota from Colorado about a year ago. I am excited about the possibility of being involved in the Environment Commission because I am interested in getting involved in my new local community, and I consistently hear a lot of great comments about engagement in Falcon Heights. I am also very interested personally and professionally in community environmental stewardship, and I think I can add energy and expertise to the commission.

**List Prior (Previous) Public Service**

-(current)GreenStep program at the Minnesota Pollution Control Agency -Land Use Planner in Boulder County, CO -Regional environmental planner in the Brainerd Lakes Area

**Other Relevant Background (Other Comments)**

**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

January 28, 2026

No. 26-09

-----  
**RESOLUTION APPOINTING ERICA BJELLAND TO THE ENVIRONMENT  
COMMISSION**

**WHEREAS**, the Environment Commission serves in an advisory capacity to the City Council on all policy matters relating to energy use, air quality, recreation and aesthetic appreciation, green infrastructure, water, solid waste, and environmental education;

**WHEREAS**, City Staff and the Commission Chair have interviewed Erica Bjelland and recommend appointment to the Falcon Heights Environment Commission.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Falcon Heights, Minnesota:

1. That the appointment of Erica Bjelland to the Falcon Heights Environment Commission is approved and adopted by the City Council of the City of Falcon Heights.

**ADOPTED** by the Falcon Heights City Council this 28<sup>th</sup> day of January, 2026.  
-----

Moved by:

Approved by: \_\_\_\_\_  
Randall C. Gustafson  
Mayor

GUSTAFSON        \_\_\_\_\_    In Favor  
MAY  
MIELKE            \_\_\_\_\_    Against  
MOGEN  
WASSENBERG

Attested by: \_\_\_\_\_  
Jack Linehan  
City Administrator

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## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	January 28, 2026
<b>Agenda Item</b>	Consent G5
<b>Attachment</b>	Application and Resolution 26-10
<b>Submitted By</b>	Kelly Nelson, Administrative Services Director/Deputy Clerk

<b>Item</b>	Appointment of Naomi Loud Heinsch to the Parks and Recreation Commission
<b>Description</b>	City staff, the Mayor and the current Vice Chairperson of the Parks and Recreation Commission interviewed Naomi Loud Heinsch for the Parks and Recreation Commission. Naomi is an avid Falcon Heights park user and will bring a fresh perspective to the Parks and Recreation Commission.
<b>Budget Impact</b>	N/A
<b>Attachment(s)</b>	<ul style="list-style-type: none"> <li>• Commission Application</li> <li>• Resolution 26-10 Appointment of Naomi Loud Heinsch to the Parks and Recreation Commission</li> </ul>
<b>Action(s) Requested</b>	Staff recommends approval of attached resolution appointing Naomi Loud Heinsch to the Parks and Recreation Commission.

---

**\*NEW SUBMISSION\* City Commission Application**

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**From** Falcon Heights, MN <falconheights@falconheights.org>

**Date** Fri 12/19/2025 7:29 PM

**To** FH Mail <mail@falconheights.org>

**City Commission Application**

**Submission #:** 4532050

**IP Address:** 174.20.8.104

**Submission Date:** 12/19/2025 7:28

**Survey Time:** 2 minutes, 43 seconds

You have a new online form submission.

Note: all answers displaying "\*\*\*\*\*" are marked as sensitive and must be viewed after your login.

**Please complete form below. Starred items are required. Press submit button to complete your application.**

**Date and Time**

12/19/2025 07:26 PM

**Full Name**

Naomi Loud Heinsch

**Full Address**

1811 Tatum St  
Saint Paul, MN 55113  
United States

**Phone**

\*\*\*\*\*

**Additional Phone**

**Email**

\*\*\*\*\*

**How Long At Above Address?**

10 years

**In Which Capacity Would You Like to Serve?**

Park commission

**What is the Reason You Would Like to Serve?**

To be a voice for families with young children in the community.

**List Prior (Previous) Public Service**

No official.

**Other Relevant Background (Other Comments)**

Thank you,  
Falcon Heights, MN

**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

January 28, 2026

No. 26-10

-----  
**RESOLUTION APPOINTING NAOMI LOUD HEINSCH TO THE PARKS AND  
RECREATION COMMISSION**

**WHEREAS**, the Parks and Recreation Commission serves in an advisory capacity to the City Council regarding the effective, meaningful and equal involvement of Falcon Heights residents in their community; and

**WHEREAS**, City Staff, the Mayor, and the Commission Vice Chair have Naomi Loud Heinsch and recommend appointment to the Falcon Heights Parks and Recreation Commission

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Falcon Heights, Minnesota:

1. That the appointment of Naomi Loud Heinsch to the Falcon Heights Parks and Recreation Commission is approved and adopted by the City Council of the City of Falcon Heights.

**ADOPTED** by the Falcon Heights City Council this 28<sup>th</sup> day of January, 2026.  
-----

Moved by:

Approved by: \_\_\_\_\_  
Randall C. Gustafson  
Mayor

GUSTAFSON        \_\_\_\_\_    In Favor  
MAY  
MIELKE            \_\_\_\_\_    Against  
MOGEN  
WASSENBERG

Attested by: \_\_\_\_\_  
Jack Linehan  
City Administrator

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## ITEM FOR DISCUSSION

<b>Meeting Date</b>	January 28, 2026
<b>Agenda Item</b>	Consent G6
<b>Attachment</b>	Resolution 26-11
<b>Submitted By</b>	Colin Callahan, Public Works Director

<b>Item</b>	Surplus Public Works F-250 to Purple Wave Auction
<b>Description</b>	<p>The Council approved the purchase of an F-150 Ford Lightning truck to replace a 2011 F-250 truck on January 14, 2026.</p> <p>The City will now surplus the 2011 F-250 truck to Purple Wave as it is no longer needed in our fleet. Our fixed asset listed the F-250 as depreciated to \$0 in internal value.</p>
<b>Budget Impact</b>	New unbudget revenue will be allocated to the governmental fund Parks/Public Works Capital Fund (403).
<b>Attachment(s)</b>	<ul style="list-style-type: none"> <li>• Resolution 26-11</li> </ul>
<b>Action(s) Requested</b>	Staff recommends council approve resolution 26-11 declaring the F-250 as surplus property and sell the vehicle to Purple Wave Auctions

**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

January 28, 2026

No. 26-11

-----  
**A RESOLUTION APPROVING THE DECLARATION OF THE 2011 FORD F-250 TRUCK AS  
SURPLUS EQUIPMENT**

**WHEREAS**, the City Administrator is authorized to recommend City property that has reached its useful life be declared surplus; and

**WHEREAS**, the 2011 F-250 has depreciated to zero dollars in internal value and no longer holds useful value to the City of Falcon Heights; and

**WHEREAS**, the City of Falcon Heights replaced the 2011 F-250 truck with a 2025 F-150 Ford Lightning truck.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Falcon Heights, Minnesota:

1. That the City Council declares the 2011 F-250 truck as surplus equipment.
2. That the City Administrator is authorized to negotiate with Purple Wave Auction to sell the truck.

Moved by:

Approved by: \_\_\_\_\_  
Randall C. Gustafson  
Mayor

GUSTAFSON        \_\_\_\_\_    In Favor  
MAY  
MIELKE            \_\_\_\_\_    Against  
MOGEN  
WASSENBERG

Attested by: \_\_\_\_\_  
Jack Linehan  
City Administrator / City Clerk

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## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	January 28, 2026
<b>Agenda Item</b>	Consent G7
<b>Attachment</b>	State of Minnesota Pay Equity Report
<b>Submitted By</b>	Jack Linehan, City Administrator

<b>Item</b>	Approval of State of Minnesota Pay Equity Report Submission
<b>Description</b>	<p>In 1984, the Minnesota Legislature passed the Local Government Pay Equity Act. This act created a three-year cycle whereby each unit of local government is required to provide a report on levels of pay for each class of employee, with the goal of achieving equity among male and female classes. The City of Falcon Heights is required to submit a report by January 31, 2026 based on salary levels as of December 31, 2025. The governing body is required to approve the report before submission.</p> <p>While the City adopted a new pay plan with the help of DDA effective January 1, 2026, we are submitting our pay equity report using our past pay schedule, as we were also in compliance of the law prior to the new pay plan. Staff used Minnesota Department of Employee Relations software to tabulate our most recent pay equity report. Using a point system established by the State of Minnesota, the attached report was produced.</p> <p>Due to our small staff size, a statistical analysis is used to determine if we are compliant with state statutes. According to the T-Test table provided by the Department of Employee Relations, these levels indicate that there is no underpayment of female employees relative to expected pay, and two positions had an average monthly pay of approximately \$12 under their job rating, which is not statistically significant.</p>
<b>Budget Impact</b>	N/A
<b>Attachment(s)</b>	<ul style="list-style-type: none"> <li>• State of Minnesota Pay Equity Report</li> </ul>
<b>Action(s) Requested</b>	Staff recommends that the Council approve the attached State of Minnesota Pay Equity Report and authorize the City Administrator to submit the report to the State of Minnesota Pay Equity Coordinator prior to the deadline of January 31, 2026.

# Compliance Report

Jurisdiction: Falcon Heights  
2077 West Larpenteur Avenue

Report Year: 2026  
Case: 2 - 2026 Data (Private (Jur Only))

Falcon Heights, -1 55113

Contact: Jack Linehan

Phone: (651) 792-7611

E-Mail: jack.linehan@falconheights.org

The statistical analysis, salary range and exceptional service pay test results are shown below. Part I is general information from your pay equity report data. Parts II, III and IV give you the test results.

For more detail on each test, refer to the Guide to Pay Equity Compliance and Computer Reports.

## I. GENERAL JOB CLASS INFORMATION

	Male Classes	Female Classes	Balanced Classes	All Job Classes
# Job Classes	4	4	0	8
# Employees	5	4	0	9
Avg. Max Monthly Pay per employee	7670.05	7188.46		7456.01

## II. STATISTICAL ANALYSIS TEST

### A. Underpayment Ratio = 0 \*

	Male Classes	Female Classes
a. # At or above Predicted Pay	2	4
b. # Below Predicted Pay	2	0
c. TOTAL	4	4
d. % Below Predicted Pay (b divided by c = d)	50.00	0.00

\*(Result is % of male classes below predicted pay divided by % of female classes below predicted pay.)

### B. T-test Results

Degrees of Freedom (DF) = 7	Value of T = -1.567
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- a. Avg. diff. in pay from predicted pay for male jobs = -12
- b. Avg. diff. in pay from predicted pay for female jobs = 224

## III. SALARY RANGE TEST = 0.00 (Result is A divided by B)

- A. Avg. # of years to max salary for male jobs = 0.00
- B. Avg. # of years to max salary for female jobs = 0.00

## IV. EXCEPTIONAL SERVICE PAY TEST = 0.00 (Result is B divided by A)

- A. % of male classes receiving ESP = 0.00 \*
  - B. % of female classes receiving ESP = 0.00
- \*(If 20% or less, test result will be 0.00)

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## REQUEST FOR COUNCIL ACTION (RCA)

<b>Meeting Date</b>	January 28, 2025
<b>Agenda Item</b>	Policy H1
<b>Attachment(s)</b>	Resolution 26-12
<b>Submitted By</b>	Jack Linehan, City Administrator

<b>Item</b>	Immigration Enforcement – Stewardship of City Resources and Use of City Property
<b>Description</b>	<p>As federal immigration enforcement activities have increased locally, the City Council has continued to receive questions regarding the potential use of City-owned property for federal immigration enforcement staging activities and the City’s role, authority, and responsibilities related to immigration enforcement.</p> <p>In August 2020, the City Council adopted amendments to the City’s Administrative Manual clarifying that the City does not operate its programs or services for the purpose of enforcing federal immigration laws.</p> <p>During the January 14<sup>th</sup> City Council meeting, in consultation with the City Attorney, the Council directed staff and attorneys to provide a resolution and ordinance for consideration at the January 28<sup>th</sup> Workshop</p> <p>For the January 28, 2026 City Council workshop, staff is bringing forward a draft resolution and a draft ordinance for Council discussion. These were prepared by the City Attorney. The resolution affirms the City’s community values, clarifies the City’s limited role in civil immigration enforcement, and establishes clear expectations regarding the stewardship of City resources, including City-owned property. The ordinance would codify these principles into the City Code by prohibiting the use of City resources for federal immigration enforcement staging activities, except where legally required.</p> <p>Following the workshop discussion, the City Council will be asked to consider approval of the resolution at the January 28, 2026 regular City Council meeting. The City Council is also asked to provide staff direction on whether to proceed with consideration of the ordinance at the February 11, 2026 regular City Council meeting, following the required ten-day posting period.</p> <p>If adopted, enforcement of the ordinance would be administrative in nature and handled by the City Attorney’s Office of Campbell Knutson, primarily through the issuance of cease-and-desist letters where prohibited use of City resources is</p>

	<p>identified.</p> <p>The City Attorney has flagged a few considerations for the City Council to weigh. First, there is the funding risk that the federal government may block future grants or financial support the City of Falcon Heights receives if policies or ordinances are deemed to qualify the city as a “sanctuary jurisdiction.” Additionally, there are operational and implementation considerations as well. Namely, signs restricting city property use may be difficult to enforce as the use of city property may cease naturally long before the legal notices can be issued.</p> <p>The resolution is intended to provide clarity for City staff, elected officials, residents, and law enforcement partners regarding permissible uses of City property, while reinforcing the City’s commitment to public safety, nondiscrimination, and responsible stewardship of public resources. The ordinance would codify these expectations into city code.</p>
<b>Budget Impact</b>	No direct budget impact is anticipated. Any enforcement actions would be handled within existing City Attorney services.
<b>Attachment(s)</b>	<ul style="list-style-type: none"> <li>Resolution 26-12: A Resolution Affirming Community Values and City Action Related to Immigration Enforcement and Responsible Stewardship of City Resources</li> </ul>
<b>Action(s) Requested</b>	Consider approval of the resolution affirming community values and City action related to immigration enforcement and stewardship of City resources.

**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

January 28, 2026

No. 26-12

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**A RESOLUTION AFFIRMING COMMUNITY VALUES AND CITY ACTION  
RELATED TO IMMIGRATION ENFORCEMENT AND RESPONSIBLE  
STEWARDSHIP OF CITY RESOURCES**

**WHEREAS**, the City of Falcon Heights is committed to serving all residents and visitors with dignity, respect, and fairness, and to fostering a safe, welcoming, and inclusive community; and

**WHEREAS**, as of 2023, the U.S. Census Bureau identifies that approximately 17.6% of the resident population of the City of Falcon Heights consisted of foreign-born individuals and each of these individuals brings a unique perspective and contribution helps the City foster a safe, welcoming, and inclusive community; and

**WHEREAS**, the City operates its programs and services in compliance with all applicable federal and state laws, including 8 U.S.C. § 1373, while exercising only the authority granted to it under state and local law; and

**WHEREAS**, in August 2020, the City Council adopted an amendment to the City's Administrative Manual, Section I: *Standards Concerning Communication and Enforcement of Immigration Laws*, clarifying that the City does not operate its programs for the purpose of enforcing federal immigration laws; and

**WHEREAS**, on February 5, 2025, the City Council reviewed the City's existing policies related to immigration enforcement and the use of City resources, and on February 10, 2025, the City issued a public statement affirming its commitment to the safety and wellbeing of all community members; and

**WHEREAS**, on May 14, 2025, the City Council adopted its 2025 Goal Setting Process Report. One of the ongoing goals in that report is for the City to continue to explore options to enhance community within Falcon Heights for the purpose of reducing polarization locally through cultivating a caring community and strengthening community connections; and

**WHEREAS**, on December 5, 2025, the City issued a statement of support for its Somali and Karen residents, recognizing the importance of belonging, safety, and community trust, and the City's commitment to nondiscrimination based on race or immigration status; and

**WHEREAS**, on January 12, 2026, the City issued a statement in its weekly newsletter remembering Renee Good, recognizing the fear, anxiety, and grief of residents caused by recent

unprecedented immigration enforcement operations, connecting residents to available immigration resources through the City’s newsletter and website, and reaffirming the City’s commitment to the safety, well-being and trust of all residents, neighbors, and visitors; and

**WHEREAS**, on January 26, 2026 the City issued a statement in our weekly newsletter remembering Alex Pretti, and provided a list of community resources of ways residents can help their neighbors; and

**WHEREAS**, the City Council has discussed and invited public engagement on how to approach the potential use of City property for federal immigration enforcement staging, including City parks and other City-owned facilities, and the importance of clear communication with staff, the public, and law enforcement partners regarding permissible uses of City property; and

**WHEREAS**, the City values its partnerships with state and federal law enforcement agencies in matters involving criminal activity and public safety, while adhering to the City’s limited authority to enforce state and local laws in a nondiscriminatory manner; and

**WHEREAS**, the City Council seeks to reduce community fear and confusion, and restore community trust in the City’s commitment to public safety and welfare for all individuals, regardless of immigration status, by clearly reaffirming the City’s position regarding the stewardship of public resources, including City property.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Falcon Heights, Minnesota:

1. The City Council affirms that the City of Falcon Heights does not participate in or carry out civil immigration enforcement and does not operate its programs or services for the purpose of enforcing federal immigration laws.
2. Falcon Heights is committed to stewarding its resources for the benefit of the public as a whole in accordance with state public purpose expenditures law. No City employee, official, or agent may authorize, permit, or allow the use of City-owned property, including but not limited to parks, buildings and parking lots, facilities, personnel, or resources for the purpose of mobilizing, staging, preparing, or deploying vehicles, equipment, materials, or personnel for the purpose of enforcing federal immigration law.
3. Nothing in this resolution limits the City’s authority or obligation to enforce state and local laws in a nondiscriminatory manner, or to respond to criminal activity or public safety emergencies within the City.
4. The City Council affirms its commitment to the equal treatment of all residents and visitors in the provision of City services and access to City facilities, regardless of immigration status or national origin.
5. The City Council directs staff to continue reviewing existing policies and ordinances related to the use of City resources, to return with any recommended updates, and to provide opportunities for further community engagement as appropriate.

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Moved by:

Approved by: \_\_\_\_\_  
Randall C. Gustafson  
Mayor

GUSTAFSON \_\_\_\_\_ In Favor  
MAY \_\_\_\_\_  
MIELKE \_\_\_\_\_ Against  
MOGEN \_\_\_\_\_  
WASSENBERG \_\_\_\_\_

Attested by: \_\_\_\_\_  
Jack Linehan  
City Administrator

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## REQUEST FOR COUNCIL ACTION (RCA)

<b>Meeting Date</b>	January 28, 2026
<b>Agenda Item</b>	Policy H2
<b>Attachment</b>	N/A
<b>Submitted By</b>	Randall Gustafson, Mayor

<b>Item</b>	Appointment of Acting Mayor
<b>Description</b>	<p>Periodically, the Mayor’s absence requires that official duties (such as signing official documents, running City Council meetings, etc.) need to be conducted in a timely manner.</p> <p>The Mayor retains the right to name other Council Members as Acting Mayor when planned absences are anticipated, but the formal designation of an Acting Mayor allows for continuity of operations in the case of an emergency or unplanned absence.</p>
<b>Budget Impact</b>	N/A
<b>Attachment(s)</b>	N/A
<b>Action(s) Requested</b>	Motion to name and approve one Council Member as the 2026 Acting Mayor.