

CITY OF FALCON HEIGHTS
Parks & Recreation Commission
City Hall
2077 West Larpenteur Avenue

AGENDA
August 4, 2025 at 6:30 P.M.

A. CALL TO ORDER:

B. ROLL CALL:

Joe Morseth _____ Eric Brenton _____ Tom Faust _____
Bob Haight _____ Wesley Goldberg _____ Erin Williams _____ Jerry Buckridge _____

COUNCIL LIAISON:

James Wassenberg _____

STAFF PRESENT:

Kelly Nelson _____

C. PRESENTATION:

D. APPROVAL OF MINUTES:

1. June 2, 2025– Parks and Recreation Regular Meeting Minutes

E. AGENDA:

1. 2025 Park Audit and 2026 Budget Planning
2. Fall/Winter Programming
3. Ice Rink Discussion

F. INFORMATION/ANNOUNCEMENT

G. ADJOURNMENT:

BLANK PAGE

CITY OF FALCON HEIGHTS
Regular Meeting of the Parks & Recreation Commission
City Hall
2077 West Larpenteur Avenue

MINUTES
June 2, 2025

A. CALL TO ORDER: 6:32 PM

B. ROLL CALL:

Joe Morseth X Eric Brenton X Tom Faust X
Bob Haight X Wesley Goldberg Erin Williams X Jerry Buckridge X

COUNCIL LIAISON:

James Wassenberg

STAFF PRESENT:

Kelly Nelson X

C. PRESENTATION: N/A

D. APPROVAL OF MINUTES:

1. May 5, 2025 – Parks and Recreation Regular Meeting Minutes

Haight motions to approve the Park minutes;
approved 6-0

E. AGENDA:

1. Finalize Community Park Playground Color Scheme

Commissioners review four versions of the Sunny Days color scheme and discuss which one they prefer. Option 2 receives several votes.

Brenton prefers Option 2 vs. Option 1, for example, because yellow is used as an accent color. In Option 1, it is used in all of the railings.

Williams wonders if a different canopy color is desired and points out the orientation of the swings. She asks if they can be flipped around so that caregivers can see out into the playground when pushing someone on the swings.

Commissioners favor Option 2 and direct Nelson to ask about minor changes such as green or aqua canopies and whether the merry-go-round can be done in orange with a green accent (reverse of how it is shown).

2. City Event Planning

Commissioners discuss the two upcoming City events, Ice Cream Social and Fall Fest.

Fall Fest will be held on October 11 but Brenton suggests moving it up from 1:00 to 4:00 rather than 2:00 to 5:00.

Faust mentions an event he recently attended at Rice Park and said the balloon animal artist was very popular.

Haight adds that he enjoyed the dance performance last year at Ice Cream Social and the resource fair, too.

Williams suggests having temporary tattoos.

Information/Announcement

1. Upcoming Park Audit

No action is needed from the commissioners. Nelson wants to provide an overview of the park audit process since the commission is welcoming two new commissioners tonight.

Commissioners will conduct individual park audits next month in lieu of a regular commission meeting. The findings allow the commission to make a list of improvements and amenities to be done under next year's budget.

G. ADJOURNMENT: 8:02 P.M.

Faust motions to adjourn the meeting;
Approved 6-0

BLANK PAGE



REQUEST FOR ACTION

Meeting Date	August 4, 2025
Agenda Item	E1
Attachment	Park Audit Findings
Submitted By	Kelly Nelson, Deputy Clerk / Admin. Services Director

Item	2025 Audit of Parks for 2026 Budget Planning
Description	<p>The PARC did not have a commission meeting on July 7, 2025, and opted to use the time to conduct park audits, individually, throughout the month instead.</p> <p>The purpose of the audits is to compile a list of improvements to be considered in 2026 and to allow Staff to budget appropriately, with such improvements in mind.</p>
Budget Impact	TBD
Attachment(s)	Commissioners' Individual Audit Reports
Action(s) Requested	Staff recommends commission members further discuss audit findings to compile a final list of suggested improvements to be made under 2026 budget consideration.

Park and Facility Audit

7/31

Joe

Venue	Amenities at Park	Findings/Updates	Recommended Improvements
Community Park Building and Upper Picnic Area 2050 Roselawn Ave. (corner of Roselawn and Cleveland)	Portable bathroom 2 BBQ Grills 4 Outdoor picnic tables Parking lot (50 spots); there's also on street parking		
Community Park East Picnic Area (near playground)	2 Picnic Tables Trash receptacles Portable bathroom Parking lot (50 spots); there's also on street parking		
Community Park Lower Picnic Area (Southwest corner of park)	2 Picnic Tables 1 BBQ Grill Trash receptacles Portable bathroom Parking lot (50) and on street parking		
Curtiss Field 1551 W. Iowa Ave.	Playground (2 toddler swings, 1 belt swing and teeter totter) Basketball court with one regular hoop and one mini court/hoop Tetherball pole 3 picnic tables Portable ADA bathroom Parking lot (10 spots); there's also on street parking 1 BBQ Grill 4 benches at playground area	- Clean, well maintained - One downed/overhanging tree limb	- Needs tetherball - Missing parking stripes/lines. (recently paved)
The Grove 1600 Coffman Street	Playground (outdated) Basketball court with two hoops; painted pickleball lines. Mini library 2 picnic tables 1 BBQ grill 3 benches scattered around On street parking NO restroom	- Some tree limbs downed	- New 6ball nets

Curtiss Field Audit

Audit:

1. Grass is in good condition. Weeds are mostly absent from grass and surrounding grounds. Grass was recently mowed, and bushes along fence lines were trimmed. Grass field is a little bit worn (dirt spots showing) where the hockey rink is set up in winter.
2. Grounds are clean and free of debris. Mulch bedding in the playground is adequate. Two permanent trash receptacles are clean.
3. Playground equipment and park amenities are present and in good condition, including four swings, two slides, jungle gym, teeter totter, basketball court, three picnic tables, portable ADA bathroom and regular bathroom, 1 BBQ grill (needs cleaning), four benches near playground and one bench near BB court, one tetherball pole (needs ball), two soccer nets, little free library.
4. New concrete path connecting the parking lot and perimeter path looks great!
5. Basketball court surface is painted, free of cracks, and clean. BB nets look good.
6. Gazebo has two benches and is free of trash and debris.

Needs:

1. Tetherball
2. Clean the BBQ grill
3. Add a reservation sign-up for park use to the bulletin board near the picnic tables
4. Drinking fountain

Curtis Park

“Rotting “ tree by playground is hanging in there

Dead tree standing - next to sidewalk on south end of park where sidewalk curves.

Ash trees (weed trees) growing out of shrubs by trash can along sidewalk - SW corner

Garbage around gazebo - people there every day lately.

Some paint coming off basketball markings on south end.

No tether ball.

Little library nearly empty. (Usually is empty)

Outhouses smell bad. Could they be placed on the south side of the sidewalk that runs from the parking lot to the brick utilities building?

Weed trees (mulberry and silver maple) getting pretty large along fence near gray storage shed.

Rules sign doesn't include the “no tobacco” sign.

Community Park

Vegetable Gardens looked great!

Dead tree near trail, NW end of pond.

Dead ash trees on south end of pond along path.

“Station 1” bed cracked. Beds kat all stations in rough shape.

Dead ash trees in far SW corner near greenhouse.

Has a “no tobacco use” sign - no signs regarding out or drugs. Wood bench along east path needs wood replaced.

One bad net at basketball court.

Some weeds in playground mulch.

Chipping paint on playground.

Underside of shade structure at playground is rusting and needs professional painting. There is a little graffiti on one of the columns.

Tennis courts are in good condition.

Grove

Chipping paint on playground.

Replace boards on bench by playground.

Rubber guard on turnbuckle of donut swing is torn. Slight risk that someone could hurt a finger if messing around.

Basketball court in good condition.

Park Name: Curtiss Field
Date of Audit: 7/20/24
Auditor: Eric Brenton

Landscaping / Grounds

1. Are weeds absent from grass and surrounding grounds (mulch beds, playground, courts, etc.)? **Yes** x_____ **No** _____ **N/A** _____

Comments:

2. Is grass in good condition (no excessive wear, brown spots, wet spots, no scalping, no ruts, etc.)? **Yes** x_____ **No** _____ **N/A** _____

Comments: some wear in normal places like under basketball hoops

3. Is grass properly maintained (grass is cut, has been edged recently, and is trimmed along fence lines, curbs and trees)? **Yes** x_____ **No** _____
N/A _____

Comments:

4. Are grounds clean and free of debris (no trash, pine needles, leaves, or other debris)?

Yes _____ **No** x_____ **N/A** _____

Comments: some small trash around, paper scraps, but nothing major

Concrete and Pathways

1. Are concrete pathways and curbs, along with pathways in good condition (no excessive cracking or heaving, no significant damage or wear and tear)? **Yes** x _____ **No**
_____ **N/A** _____

Comments:

2. Are trails and pathways properly maintained (pathways are clean - no trash or debris, no washout, no graffiti along walkway, etc.)? **Yes** x _____ **No**
_____ **N/A** _____

Comments:

Playground

1. Is surface material in playground area well maintained, clear of debris and in good condition?

Yes x _____ **No** _____ **N/A** _____

Comments:

2. Is playground equipment in good and working condition?

Yes _____ No _____ N/A _____

Comments: tetherball came back! Tetherball could use an inflation and a shorter rope

Park Facilities

1. Is equipment and are all amenities, as outlined in this packet, accounted for and in good condition? Items to inspect and report on include picnic tables, grills, etc.

Yes _____ No _____ N/A _____

Comments: soccer nets are a little disheveled and displaced but all here.

2. Are courts free of debris and in good condition? Look for cracks in the court, paint flaking, and check condition of nets.

Yes _____ No _____ N/A _____

Comments:

Park Name: Grove Park
Date of Audit: 7/21/24
Auditor: Eric Brenton

Landscaping / Grounds

1. Are weeds absent from grass and surrounding grounds (mulch beds, playground, courts, etc.)? **Yes** x_____ **No** _____ **N/A** _____

Comments: some weed growth on edges of playground

2. Is grass in good condition (no excessive wear, brown spots, wet spots, no scalping, no ruts, etc.)? **Yes** x_____ **No** _____ **N/A** _____

Comments: some wear in normal places like under basketball hoops

3. Is grass properly maintained (grass is cut, has been edged recently, and is trimmed along fence lines, curbs and trees)? **Yes** x_____ **No** _____
N/A _____

Comments:

4. Are grounds clean and free of debris (no trash, pine needles, leaves, or other debris)?

Yes x_____ **No** _____ **N/A** _____

Comments: no noticeable trash

Concrete and Pathways

1. Are concrete pathways and curbs, along with pathways in good condition (no excessive cracking or heaving, no significant damage or wear and tear)? **Yes** x _____ **No**
_____ **N/A** _____

Comments:

2. Are trails and pathways properly maintained (pathways are clean - no trash or debris, no washout, no graffiti along walkway, etc.)? **Yes** x _____ **No**
_____ **N/A** _____

Comments:

Playground

1. Is surface material in playground area well maintained, clear of debris and in good condition?

Yes x _____ **No** _____ **N/A** _____

Comments:

2. Is playground equipment in good and working condition?

Yes _____ No _____ N/A _____

Comments: mostly good, plastic edging on playground areas is worn and broken in places
Wooden benches could use a power washer cleaning and trimming away of brush

Park Facilities

1. Is equipment and are all amenities, as outlined in this packet, accounted for and in good condition? Items to inspect and report on include picnic tables, grills, etc.

Yes _____ No _____ N/A _____

Comments:

2. Are courts free of debris and in good condition? Look for cracks in the court, paint flaking, and check condition of nets.

Yes _____ No _____ N/A _____

Comments:

Park and Facility Audit

Venue	Amenities at Park	Findings/Updates	Recommended Improvements
Community Park Building and Upper Picnic Area 2050 Roselawn Ave. (corner of Roselawn and Cleveland)	Portable bathroom 2 BBQ Grills 4 Outdoor picnic tables Parking lot (50 spots); there's also on street parking	Pending CAPITAL Project	
Community Park East Picnic Area (near playground)	2 Picnic Tables Trash receptacles Portable bathroom Parking lot (50 spots); there's also on street parking	3 TABLES Pending CAPITAL Project	
Community Park Lower Picnic Area (Southwest corner of park)	2 Picnic Tables 1 BBQ Grill Trash receptacles Portable bathroom Parking lot (50) and on street parking		
Curtiss Field 1551 W. Iowa Ave.	Playground (2 toddler swings, 1 belt swing and teeter totter) Basketball court with one regular hoop and one mini court/hoop Tetherball pole 3 picnic tables Portable ADA bathroom Parking lot (10 spots); there's also on street parking 1 BBQ Grill 4 benches at playground area		
The Grove 1600 Coffman Street	Playground (outdated) Basketball court with two hoops; painted pickleball lines. Mini library 2 picnic tables 1 BBQ grill 3 benches scattered around On street parking NO restroom		

Park Name:
Date of Audit:
Auditor:

Landscaping / Grounds

1. Are weeds absent from grass and surrounding grounds (mulch beds, playground, courts, etc.)? Yes No N/A

Comments:

2. Is grass in good condition (no excessive wear, brown spots, wet spots, no scalping, no ruts, etc.)? Yes No N/A

Comments:

WEEDS AT BASKETBALL AREA & GROWING THREE CHAIN LINK FENCE
WEEDS AT TENNIS COURT @ NET

3. Is grass properly maintained (grass is cut, has been edged recently, and is trimmed along fence lines, curbs and trees)? Yes No N/A

Comments:

4. Are grounds clean and free of debris (no trash, pine needles, leaves, or other debris)?

Yes No N/A

Comments:

AGAIN VERY NICELY MAINTAINED

Concrete and Pathways

1. Are concrete pathways and curbs, along with aglime pathways in good condition (no excessive cracking or heaving, no significant damage or wear and tear)? Yes _____ No _____ N/A _____

Comments:

PENDING CAPITAL PROJECT

2. Are trails and pathways properly maintained (pathways are clean - no trash or debris, no washout, no graffiti along walkway, etc.)? Yes No _____ N/A _____

Comments:

Playground

1. Is surface material in playground area well maintained, clear of debris and in good condition?

Yes _____ No _____ N/A

Comments:

PENDING CAPITAL PROJECT

2. Is playground equipment in good and working condition?

Yes _____ No _____ N/A

Comments:

PENDING CAPITAL PROJECT

Park Facilities

1. Is equipment and are all amenities, as outlined in this packet, accounted for and in good condition? Items to inspect and report on include picnic tables, grills, etc.

Yes _____ No N/A _____

Comments:

GRAFFITI ON PICNIC TABLE
STRUCTURE/SHELTER NEEDS PAINT LOTS OF RUST

2. Are courts free of debris and in good condition? Look for cracks in the court, paint flaking, and check condition of nets.

Yes _____ No N/A _____

Comments:

BASKET BALL COURT need to be Repaved
TENNIS COURT seems OK ← weeds DIRECTLY UNDER NET

Park and Facility Audit

Venue	Amenities at Park	Findings/Updates	Recommended Improvements
Community Park Building and Upper Picnic Area 2050 Roselawn Ave. (corner of Roselawn and Cleveland)	Portable bathroom 2 BBQ Grills 4 Outdoor picnic tables Parking lot (50 spots); there's also on street parking		
Community Park East Picnic Area (near playground)	2 Picnic Tables Trash receptacles Portable bathroom Parking lot (50 spots); there's also on street parking		
✓ Community Park Lower Picnic Area (Southwest corner of park)	2 Picnic Tables ✓ 1 BBQ Grill ✓ Trash receptacles ✓ Portable bathroom ✓ Parking lot (50) and on street parking ✓		
Curtis Field 1551 W. Iowa Ave.	Playground (2 toddler swings, 1 belt swing and teeter totter) Basketball court with one regular hoop and one mini court/hoop Tetherball pole 3 picnic tables Portable ADA bathroom Parking lot (10 spots); there's also on street parking 1 BBQ Grill 4 benches at playground area		
The Grove 1600 Coffman Street	Playground (outdated) Basketball court with two hoops; painted pickleball lines. Mini library 2 picnic tables 1 BBQ grill 3 benches scattered around On street parking NO restroom		

Park Name:
Date of Audit:
Auditor:

Landscaping / Grounds

1. Are weeds absent from grass and surrounding grounds (mulch beds, playground, courts, etc.)? Yes No _____ N/A _____

Comments:

2. Is grass in good condition (no excessive wear, brown spots, wet spots, no scalping, no ruts, etc.)? Yes No _____ N/A _____

Comments:

3. Is grass properly maintained (grass is cut, has been edged recently, and is trimmed along fence lines, curbs and trees)? Yes No _____ N/A _____

Comments:

4. Are grounds clean and free of debris (no trash, pine needles, leaves, or other debris)?

Yes No _____ N/A _____

Comments:

Concrete and Pathways

1. Are concrete pathways and curbs, along with aggregate pathways in good condition (no excessive cracking or heaving, no significant damage or wear and tear)? Yes No N/A

Comments:

Slight DRAINAGE issue NEAR EXISTING Building

2. Are trails and pathways properly maintained (pathways are clean - no trash or debris, no washout, no graffiti along walkway, etc.)? Yes No N/A

Comments:

Playground

1. Is surface material in playground area well maintained, clear of debris and in good condition?

Yes No N/A

Comments:

2. Is playground equipment in good and working condition?

Yes No N/A

Comments:

Park Facilities

1. Is equipment and are all amenities, as outlined in this packet, accounted for and in good condition? Items to inspect and report on include picnic tables, grills, etc.

Yes No N/A

Comments:

Lower shelter could use some PAINT/STAIN

2. Are courts free of debris and in good condition? Look for cracks in the court, paint flaking, and check condition of nets.

Yes No N/A

Comments:

Park and Facility Audit

Venue	Amenities at Park	Findings/Updates	Recommended Improvements
Community Park Building and Upper Picnic Area 2050 Roselawn Ave. (corner of Roselawn and Cleveland)	Portable bathroom 2 BBQ Grills 4 Outdoor picnic tables Parking lot (50 spots); there's also on street parking		
✓ Community Park East Picnic Area (near playground)	2 Picnic Tables Trash receptacles Portable bathroom Parking lot (50 spots); there's also on street parking	Picnic TABLE HAS GRATITI. SHELTER NEEDS PAINT	LOT OF REST
Community Park Lower Picnic Area (Southwest corner of park)	2 Picnic Tables 1 BBQ Grill Trash receptacles Portable bathroom Parking lot (50) and on street parking		
Curtiss Field 1551 W. Iowa Ave.	Playground (2 toddler swings, 1 belt swing and teeter totter) Basketball court with one regular hoop and one mini court/hoop Tetherball pole 3 picnic tables Portable ADA bathroom Parking lot (10 spots); there's also on street parking 1 BBQ Grill 4 benches at playground area		
The Grove 1600 Coffman Street	Playground (outdated) Basketball court with two hoops; painted pickleball lines. Mini library 2 picnic tables 1 BBQ grill 3 benches scattered around On street parking NO restroom		

Park Name:
Date of Audit:
Auditor:

Landscaping / Grounds

1. Are weeds absent from grass and surrounding grounds (mulch beds, playground, courts, etc.)? Yes No N/A

Comments:

2. Is grass in good condition (no excessive wear, brown spots, wet spots, no scalping, no ruts, etc.)? Yes No N/A

Comments:

3. Is grass properly maintained (grass is cut, has been edged recently, and is trimmed along fence lines, curbs and trees)? Yes No N/A

Comments:

GROUND'S ARE WELL MAINTAINED

4. Are grounds clean and free of debris (no trash, pine needles, leaves, or other debris)?

Yes No N/A

Comments:

CONGRATS TO LAND CARE people - PARK LOOKS GREAT

Concrete and Pathways

1. Are concrete pathways and curbs, along with aglime pathways in good condition (no excessive cracking or heaving, no significant damage or wear and tear)? Yes No N/A

Comments:

2. Are trails and pathways properly maintained (pathways are clean - no trash or debris, no washout, no graffiti along walkway, etc.)? Yes No N/A

Comments:

Playground

1. Is surface material in playground area well maintained, clear of debris and in good condition?

Yes No N/A

Comments:

Pending CAPITAL Project

2. Is playground equipment in good and working condition?

Yes No N/A

Comments:

Park Facilities

1. Is equipment and are all amenities, as outlined in this packet, accounted for and in good condition? Items to inspect and report on include picnic tables, grills, etc.

Yes No N/A

Comments: MINOR GRAFFITI ON 1 picnic TABLE

2. Are courts free of debris and in good condition? Look for cracks in the court, paint flaking, and check condition of nets.

Yes No N/A

Comments: BASKETBALL COURTS need PAVING

Park and Facility Audit

Venue	Amenities at Park	Findings/Updates	Recommended Improvements
Community Park Building and Upper Picnic Area 2050 Roselawn Ave. (corner of Roselawn and Cleveland)	Portable bathroom 2 BBQ Grills 4 Outdoor picnic tables Parking lot (50 spots); there's also on street parking		
Community Park East Picnic Area (near playground)	2 Picnic Tables Trash receptacles Portable bathroom Parking lot (50 spots); there's also on street parking		
Community Park Lower Picnic Area (Southwest corner of park)	2 Picnic Tables 1 BBQ Grill Trash receptacles Portable bathroom Parking lot (50) and on street parking		
Curtiss Field 1551 W. Iowa Ave.	Playground (2 toddler swings, 1 belt swing and teeter totter) Basketball court with one regular hoop and one mini court/hoop Tetherball pole 3 picnic tables Portable ADA bathroom Parking lot (10 spots); there's also on street parking 1 BBQ Grill 4 benches at playground area		<p>Playground needs mulch</p> <hr/> <p>only 3 picnic tables some warping</p> <hr/> <p>NEEDS TRASH CANS & BBQ GRILL</p> <hr/> <p>PARKING AREA CURRENTLY BEING PAVED</p>
The Grove 1600 Coffman Street	Playground (outdated) Basketball court with two hoops; painted pickleball lines. Mini library 2 picnic tables 1 BBQ grill 3 benches scattered around On street parking NO restroom		

Park Name:
Date of Audit:
Auditor:

Landscaping / Grounds

1. Are weeds absent from grass and surrounding grounds (mulch beds, playground, courts, etc.)? Yes No N/A

Comments:
MANY WEEDS @ FENCE NEAR POND

2. Is grass in good condition (no excessive wear, brown spots, wet spots, no scalping, no ruts, etc.)? Yes No N/A

Comments:
EXCELLENT MOWING

3. Is grass properly maintained (grass is cut, has been edged recently, and is trimmed along fence lines, curbs and trees)? Yes No N/A

Comments:
SOME PROTRUSANCE OF WEED THRU FENCE - MAINT ISSUE FOR THE CHAIN LINK

4. Are grounds clean and free of debris (no trash, pine needles, leaves, or other debris)?

Yes No N/A

Comments:

Concrete and Pathways

1. Are concrete pathways and curbs, along with aglime pathways in good condition (no excessive cracking or heaving, no significant damage or wear and tear)? Yes No N/A

Comments:

2. Are trails and pathways properly maintained (pathways are clean - no trash or debris, no washout, no graffiti along walkway, etc.)? Yes No N/A

Comments:

PATHWAYS ARE EXCELLENT!!

Playground

1. Is surface material in playground area well maintained, clear of debris and in good condition?

Yes No N/A

Comments:

NEEDS ADDITIONAL MULCH

2. Is playground equipment in good and working condition?

Yes No N/A

Comments:

SOME TAPE PAINT ON EQUIPMENT

Park Facilities

1. Is equipment and are all amenities, as outlined in this packet, accounted for and in good condition? Items to inspect and report on include picnic tables, grills, etc.

Yes No N/A

Comments:

PICNIC TABLES ARE WARPING
BBQ NEED TRASH CAN

2. Are courts free of debris and in good condition? Look for cracks in the court, paint flaking, and check condition of nets.

Yes No N/A

Comments:

OVERALL THIS PARK LOOKS GREAT.

Park and Facility Audit

Venue	Amenities at Park	Findings/Updates	Recommended Improvements
Community Park Building and Upper Picnic Area 2050 Roselawn Ave. (corner of Roselawn and Cleveland)	Portable bathroom 2 BBQ Grills 4 Outdoor picnic tables Parking lot (50 spots); there's also on street parking		
Community Park East Picnic Area (near playground)	2 Picnic Tables Trash receptacles Portable bathroom Parking lot (50 spots); there's also on street parking		
Community Park Lower Picnic Area (Southwest corner of park)	2 Picnic Tables 1 BBQ Grill Trash receptacles Portable bathroom Parking lot (50) and on street parking		
Curtiss Field 1551 W. Iowa Ave.	Playground (2 toddler swings, 1 belt swing and teeter totter) Basketball court with one regular hoop and one mini court/hoop Tetherball pole 3 picnic tables Portable ADA bathroom Parking lot (10 spots); there's also on street parking 1 BBQ Grill 4 benches at playground area		
The Grove 1600 Coffman Street	Playground (outdated) Basketball court with two hoops; painted pickleball lines. Mini library 2 picnic tables 1 BBQ grill 3 benches scattered around On street parking NO restroom		Possible Tree Removal GENERAL upkeep is good.

Park Name: GROVE PARK
Date of Audit: 07/16/2025
Auditor: J. BUCKRIDGE

Landscaping / Grounds

1. Are weeds absent from grass and surrounding grounds (mulch beds, playground, courts, etc.)? Yes No N/A

Comments: very well MAINTAINED

2. Is grass in good condition (no excessive wear, brown spots, wet spots, no scalping, no ruts, etc.)? Yes No N/A

Comments: Some RUTS AND BROWN SPOTS BUT NOT SIGNIFICANT

3. Is grass properly maintained (grass is cut, has been edged recently, and is trimmed along fence lines, curbs and trees)? Yes No N/A

Comments: 2 CONIFER TREES ALONG NORTH SIDE AT FIRELANE HAVE SEVERE NEEDLE CAST AND SHOULD BE CONSIDERED FOR REMOVAL

4. Are grounds clean and free of debris (no trash, pine needles, leaves, or other debris)?

Yes No N/A

Comments: 2 TRASH CANS WITH DOG DEBRIS CLEARED WEEKLY

Concrete and Pathways

1. Are concrete pathways and curbs, along with aggregate pathways in good condition (no excessive cracking or heaving, no significant damage or wear and tear)? Yes No N/A

Comments:

2. Are trails and pathways properly maintained (pathways are clean - no trash or debris, no washout, no graffiti along walkway, etc.)? Yes No N/A

Comments:

Playground

1. Is surface material in playground area well maintained, clear of debris and in good condition?

Yes No N/A

Comments:

ADDITIONAL mulch is APPROPRIATE

2. Is playground equipment in good and working condition?

Yes No N/A

Comments:

needs updating

BLANK PAGE



REQUEST FOR ACTION

Meeting Date	August 4, 2025
Agenda Item	E2
Attachment	
Submitted By	Kelly Nelson, Deputy Clerk / Admin. Services Director

Item	2025 Fall Programming Discussion
Description	<p>Fall Programming History from 2023 to Today:</p> <p>During the June 5, 2023 Parks and Recreation Commission meeting, Commissioners advised Staff to look into different fall programming options. One option was to reach out to the St. Paul Blackhawks to ask if they would offer soccer programming to Falcon Heights youth in some capacity, whether as a series of classes or as a one-day soccer clinic at Community Park. Staff did not hear back from Blackhawks in time for 2023 fall programming and the Commission moved away from this idea in 2024. Staff can reach out to the Blackhawks again for future consideration if the Commission supports this option in 2026.</p> <p>Staff also reached out to Roseville’s Parks and Recreation Director to see if they would be able and willing to provide reciprocity to Falcon Heights residents registering for Roseville programming. And, if they needed additional facilities, then the City would be open to discussing use of ours as part of the agreement. Roseville said that they face similar challenges to ours (staff already overextended or having just enough staff for current enrollment numbers) but they said they’d be willing to discuss further with the City at a TBD time and date. Staff asked to discuss further, but no further discussion occurred. The commission then discussed the idea of a recreation scholarship and implemented this idea in early 2025, to reimburse families signing up for recreational programs in surrounding areas.</p> <p>Since 2024, the Parks Commission has discussed hosting game nights and/or movie nights in the future.</p> <p>Commissioners should discuss what programming they would like to see offered in the fall/winter so Staff can prepare for it and it can be publicized in the fall biannual newsletter.</p>
Budget Impact	N/A
Attachment(s)	

Action(s) Requested	The Commission should discuss how to proceed with fall programming.
--------------------------------	---

BLANK PAGE



ITEM FOR DISCUSSION

Meeting Date	August 4, 2025
Agenda Item	E3
Attachment	N/A
Submitted By	Kelly Nelson, Administrative Services Director/Deputy Clerk

Item	Ice Rink Decision for 2025-2026 Season at Curtiss Field and The Grove Ice Rinks
Description	<p>The City offers two skating areas to residents. The first is a pleasure rink at The Grove and the other is a skating rink at Curtiss Field, which has also featured a staffed warming house in past years. During the 2020-2021 and 2022-2023 ice skating seasons, Warming House Attendants tracked the daily usage at Curtiss Field so that the PARC commission could use the information to shape decisions for the upcoming year.</p> <p>In the fall of 2024, it was discovered that a costly electrical repair would need to be made in order to have a warming house at Curtiss Field for the 2024-2025 season. This, coupled with the very low usage of the warming house and poor weather conditions creating remarkably short skating seasons, caused commissioners to vote to move away from having a warming house onsite at Curtiss Field, and to offer skating without attendants present. The Commission recommended purchasing a liner to improve ice quality and extend the skating season.</p> <p>Because no skating attendants were present to track usage, the commission does not have that data this year to use in its decision-making. However, reports of improved ice quality were noted by skaters.</p> <p>The Parks Commission should make determinations for the 2025-2026 skating season so that Staff can prepare for it.</p>
Budget Impact	N/A
Attachment(s)	N/A
Action(s) Requested	The Commission should make decisions for the 2025-2026 skating season.