



# CITY OF FALCON HEIGHTS

2077 W. Larpenteur Avenue, Falcon Heights, MN 55113  
 Phone (651) 792-7600 • Fax (651) 792-7610  
 www.falconheights.org

For Internal Use Only:	
Permit No.	_____
Amount Received	_____
Receipt No.	_____
Date Issued:	_____

## MECHANICAL PERMIT APPLICATION

Job Address		
Home Owner	Mail Address (if different than job address)	Phone
Contractor	Point of Contact (name of person)	Phone
Contractor Mail Address		
Describe Work (new, addition, alteration, repair)		MN License/Bond #

NOTICE	COMMERCIAL PERMIT FEES – See Attached		
<p style="color: red; font-weight: bold;">CALL FOR INSPECTIONS: 651-766-4029</p> <p><b>Contractors doing work in the City of Falcon Heights must be licensed and/or bonded through the State of MN or have a current Falcon Heights contractor's license.</b></p> <p><b>Plans for all commercial heating, air conditioning and ventilation must be submitted with application</b></p> <p>This permit shall be null and void if authorized work is not started within 120 calendar days or if work is suspended or abandoned for a period of 120 days or more after work has started. Applicant hereby agrees that all work will be done in accordance with the mechanical codes and ordinances adopted by the City of Falcon Heights and the State of Minnesota. Applicant has read and examined this application and knows the same to be true and correct.</p> <p>_____</p> <p><b>Signature of Applicant</b></p> <p>_____</p> <p><b>Printed Name of Applicant</b></p> <p>_____</p> <p><b>Date</b></p> <p style="color: red; font-weight: bold;">Credit card charges will incur a 3.1% + \$0.30 convenience fee</p>	Commercial Base Fee	\$50.00	
	Permit Fee (Project Value \$ _____ x 1.25%)		
	Commercial State Surcharge (Project value x .0005 or minimum \$0.50, whichever is greater)		
	<b>TOTAL COMMERCIAL FEE</b>	<b>\$</b>	
	<b>#</b>	<b>RESIDENTIAL PERMIT FEES – See Attached</b>	
		Furnace/Boiler (Warm Air or Hot Water): Make _____ Tons _____	
		Unit Heaters BTU input (each heater) _____	
		Air Conditioning & Refrigeration: Make _____ Tons _____	
		Gas line/piping (new)	
		Duct work (new)	
	Wood burning furnace		
	Swimming pool heater		
	Air exchanger with duct work		
	Gas or oil space heater		
	Gas direct vent heater		
	Gas fireplace log or heater		
	Gas hot water heater (replacing gas line)		
	Other		
	Residential Base Fee	\$30.00	
	State Surcharge	\$1.00	
	<b>TOTAL RESIDENTIAL FEE</b>	<b>\$</b>	

Approved by: \_\_\_\_\_  
 Building Official Date

## Mechanical Permit Fees

### a. Residential Work

**Base Fee** \$30.00

**State Surcharge** \$1.00

#### **Furnace/Boiler (warm air or hot water heating system)**

\$60.00 New

\$30.00 Replacement

\$20.00 Unit heaters

#### **Air conditioning and refrigeration**

\$40.00 New

\$25.00 Replacement

#### **Other Items**

\$25.00 Gas line/piping

\$30.00 Duct work

\$35.00 Wood burning furnace per unit

\$35.00 Swimming pool heater per unit

\$25.00 Air exchanger with duct work per unit

\$25.00 Gas or oil space heater per unit

\$25.00 Gas direct vent heater per unit

\$25.00 Gas fireplace log or heater per unit

\$25.00 Gas hot water heater for domestic hot water (only if replacing gas line)

### b. Commercial Work

Gas piping, refrigeration, chilled water, pneumatic control, ventilation, exhaust, hot water, steam, and warm air heating systems.

This fee shall be \$50 plus 1-1/4 percent (1.25%) of the total valuation of the work. Value of the work must include the cost of installation, alteration, addition, and repairs, including fans, hoods, HVAC units and heat transfer units, and all labor and materials necessary for installation. In addition, it shall include all material and equipment supplied by other sources when those materials are normally supplied by the contractor.

## Falcon Heights Residential Energy Efficiency Rebate Program

In order to promote a cleaner environment, the City of Falcon Heights encourages residents to purchase energy efficient appliances and materials when investing in home improvements. This program will help the City meet our carbon emission-reducing goals under the Mayor's Kyoto Protocol. The chart below denotes what incentives are available to homeowners:

Product Category	Qualifying Specifications	City Incentive
Exterior Windows and Skylights	Energy Star qualified or meet IECC <sup>1</sup>	Reimbursement of 50% of permit fee
Central Air Conditioning	Split Systems: EER <sup>2</sup> >= 12.5 SEER <sup>3</sup> >= 15  Package Systems: EER >= 12 SEER >= 14	Reimbursement of 50% of permit fee
Furnace or Boilers	AFUE <sup>4</sup> >= 95	Reimbursement of 50% of permit fee
Water Heaters	Gas: Energy Factor >= .80  Electric: Energy Factor >= 2.0	Reimbursement of 50% of permit fee

- 1 Either the 2001 Supplement of the 2000 International Energy Conservation Code or the 2004 Supplement of the 2003 International Energy Conservation Code
- 2 Energy Efficiency Ratio
- 3 Seasonal Energy Efficiency Ratio
- 4 Annual Fuel Utilization Efficiency



### Request for Reimbursement Falcon Heights Residential Energy Efficiency Rebate Program

Homeowner's Name (s): \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Explanation of project: \_\_\_\_\_

\_\_\_\_\_

Initial Permit Fee: \_\_\_\_\_ Requested Reimbursement (50%): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Inspector Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Once this form is completed, received, and verified, payment will be processed and a check will be mailed to the address listed above. In order to receive payment, have appropriate documentation (receipts, manufacturer's specifications, etc.) ready when the city inspector comes by your property to inspect the project.